



**Office of the Commissioner, Guwahati Municipal Corporation::Guwahati
:: Panbazar :: Guwahati-781001::**

No.GEF/61/2020-21/206

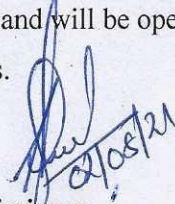
Date: 09/08/2021

TENDER NOTICE

Sealed quotations are invited from all interested person quoting their rate for purchasing iron scrap from Guwahati Municipal Corporation.

Bidders can download or copy bid document from website and should enclose Rs.1000/- (non refundable application fees) Demand draft/ Banker's Cheque along with tender forms with the documents mention there. The application form and all the details will be available at gmc.assam.gov.in. Willing bidders may visit Enforcement branch, GMC located at Dighali pukhuri, opposite to District Session Court to verify the pile of iron during office hours.

Willing bidders may submit their tenders in the tender Box between **10 AM to 2 PM** on all working days and up to **2 PM on 23/8/2021** at GMC Uzanbazar Office, Uzanbazar and will be opened at **3:00 PM on 24/8/2021** in presence of the bidders or their authorized representatives.


Commissioner,
Guwahati Municipal Corporation,
Guwahati.

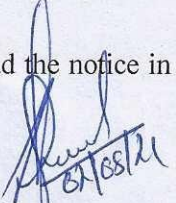
Date: 09/08/2021

Memo No. GEF/61/2020-21/206

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Copy to:

- 1) The Additional Commissioner, GMC, for favour of information.
- 2) The Joint Commissioner (SB/SG), GMC for favour of information.
- 3) The Municipal Secretary, GMC for favour of information and necessary action.
- 4) The Director, Information & Public Relations, Dispur. He is requested to publish an advertisement in one issue of daily newspapers both in Assamese and English.
- 5) Md. Mafizuddin Ahmed, Software Developer, GMC. He is requested to upload the notice in the GMC website and Social media.
- 6) Notice board.


Commissioner,
Guwahati Municipal Corporation,
Guwahati.



Guwahati Municipal Corporation Panbazar : : Guwahati

Affix Passport
size photograph
of Bidder.

Name of the Bidder with present address (in block letters)
.....
.....

(In case of Firm/Company/ Co-Op Society, give the name and address of the person signing the tender who represents the same)

- 1 (a) Age on 01.01.2021 :
- (b) Name of the locality :
- (c) Road :
- (d) Village/Ward No. :
- (e) Holding No. :
- (f) Mouza :
- (g) Police Station :
- (h) Post Office :
- (i) Registered office address :
(in case of company /co-op
Society /Firm)
- (j) Phone Number :

- 2. Father's Name and address :
- (a) Locality :
- (b) Road :
- (c) Village /Ward No. :
- (d) Holding No. :
- (e) Mouza :
- (f) Police Station :
- (g) Post office :
- (h) District :
- (i) Phone Number :

3. Correspondence address with proper :
address, with Exact location (Tender
shall not be accepted, if the exact
information not provided)

5. Bid Offer for purchase of iron
(Rupees per KG) : Rs.
(Both in figure and words) : Rupees
6. Whether the bidder has ever :
succeeded in settlement of any
Check-gate / Parking places/ Market
under GMC
- (a) If so, mention the name and :
the year of settlement.
- (b) Are you a defaulter? :
8. Particulars of demand draft of the :
non-refundable tender fee deposited
9. Particulars of demand draft of the :
EMD deposited
10. PAN Card with Number (Copy is to
be enclosed with attested)
11. GST Registration No. (Copy is to :
enclosed with attested)
14. Particulars of land /immovable property, if any, held by the bidder
- (a) Area of Land :
(b) Dag No. :
(c) Patta No. :
(d) Village/Ward No. :
(e) Mouza :
(f) Police Station :
(g) District :
(h) Holding No.: : Ward No.:
- (In case the of building, particulars of land and building situated over the land)

Signature of bidder

Date:

OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION : : GUWAHATI
:::: PANBAZAR : : GUWAHATI-781001 ::::

FORM OF SELF DECLARATION

I, Shri / Smti , Son / Daughter of
Shri , age years ,
resident of , District
..... , Assam hereby declare that the information given above and
in the enclosed documents is true to the best of my knowledge and belief and
nothing has been concealed therein. I am well aware of the fact that if the
information given by me is found false / not true, I will have to face punishment
as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Signature of the bidder

TERMS AND CONDITIONS
2021-2022

1) The completed tenders are required to be submitted in A₄ size sealed envelope super scribing on the envelope indicating as follows:

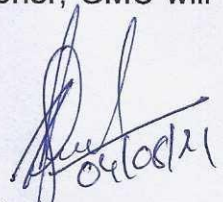
a) To,
The Commissioner.
Guwahati Municipal Corporation,
Panbazar, Guwahati-781001.

b) "Tender for purchasing of iron scrap from Guwahati Municipal Corporation".

The Envelope shall indicate the name and address of the bidder. Incomplete, late or tenders received without Earnest Money deposit (For short, EMD) and the details as asked for the tender documents will not be considered.

- 2) The tender must be accompanied by a non-refundable tender fee of **Rs.1000/- (Rupees One Thousand)** only by Demand Draft/ Banker's Cheque along with tender forms with copy of terms and conditions and the documents mention there. He is also requested to deposit **Rs. 10,000/- (Rupees Ten Thousand)** only as earnest money for General category persons and **Rs. 5,000/- (Rupees Five Thousand)** only as earnest money for S.C., S.T. and OBC bidder.
- 3) A photocopy of the Pan Card, Voter ID and GST registration certificate in favour of the bidder, should be enclosed with the tender document while submitting, else the tender will be rejected outright.
- 4) If any bids submitted for settlement of the parking places under the Guwahati Municipal Corporation appear to be unreasonably high, reckless and highly disproportionate, if there is probability or apprehension of indulgence of extortion activities to realize such settled value the Commissioner GMC shall have every right to reject such offer.
- 5) The bidders should quote in figure as well as in words the rate and amount tendered by them. All corrections in the tender papers shall be attested by the dated initials of the bidders.
- 6) Where the rate quoted by the bidder in figures and in words do not tally, the amount written in words shall be taken as correct. The rate should be quoted for rupees per KG only.

- 7) No person, firm, co-operative society or company will be allowed to participate in the tender process who/which was either convicted by any Court of law at any point of time or blacklisted by the Corporation in connection with any contract or held irresponsible in any, matters of the Corporation. The previous conduct or records of any such bidder, if any shall work out the basis for such purpose.
- 8) Any bidder who withdraws his tender after submission of the tender but before opening of the same for such modifications which are not acceptable to GMC, then the Commissioner, GMC without prejudice to any other right or remedy, will be at liberty to forfeit earnest money.
- 9) It would be obligatory on the part of the bidders to sign the tender documents on all relevant pages and for all component parts thereof.
- 10) On selection of the quoted rate,
 - a) The selected bidder has to pay an advance value for the iron scrap which will be calculated as **[5,000(5 ton) x quoted rate]** in way of cash/ demand draft/ Banker's cheque in favour of the Commissioner, GMC.
 - b) Then the selected bidder shall carry the iron scraps for weighing process in presence of a representative from GMC. After weighing the actual value of the iron scrap will be adjusted with the advance payment received from him.
 - c) The selected bidder will be responsible for all the expenses in the weighing and transport process.
- 11) If the highest bidder fails to purchase the iron scrap then offer will be given to the next highest bidder and earnest money deposited by the highest bidder shall be forfeited.
- 12) In case of any conflict or ambiguity, the decision of the Commissioner, GMC will be final and binding.



**Commissioner,
Guwahati Municipal Corporation,
Guwahati.**