



Office of the Commissioner, Guwahati Municipal Corporation::Guwahati

:: Panbazar :: Guwahati-781001::

No.GEF/84/2004/Pt-IX/14

Date.....

Date: 31/8/20

SHORT TENDER NOTICE

Sealed tenders in prescribed format are invited for settlement of 4 (four) new city parking places within Guwahati Municipal Corporation Area for the year 2020-21 (For 07 months w.e.f.01-09-2020 to 31.03.2021). Tender documents can be purchased with a tender fee of Rs. 1000/- (Rupees One Thousand) only from the Office of the Guwahati Municipal Corporation (Enforcement Branch) located at Nabin Chandra Bordoloi Hall, Panbazar. Tenders will be received upto **2:00 PM** till **11.09.2020** at Head Office, Panbazar and will be opened at **11:00 AM** on **15.09.2020** before the tenderer or their authorized representative.

Tender documents and details of respective estimated value of each parking place may be obtained from the Office of the Guwahati Municipal Corporation (Enforcement Branch) located at Nabin Chandra Bordoloi Hall, Panbazar, Guwahati-1 between **10:00 AM to 3:00 PM** from **02.09.2020** till **10.09.2020**. The respective estimated value of each parking place can also be downloaded from the GMC website i.e. www.gmcportal.in or gmc.assam.gov.in.

It is further informed that the defaulters of the Parking slots for the financial year 2019-20 will not be allowed to take part in the 2020-2021 Bids. Even if they submit tender the same will be rejected without scrutiny.

Commissioner,

Guwahati Municipal Corporation,

Guwahati.

Memo No. GEF/84/2004/Pt-IX/14

-A

Date: 31/8/2020

Copy to:

- 1) The Administrator, GMC for favour of kind information.
- 2) The Commissioner of Police (City), Guwahati for favour of kind information.
- 3) The Deputy Commissioner, Kamrup (Metro), Guwahati for favour of kind information.
- 4) The Deputy Commissioner of Police (Traffic), Guwahati for information and necessary action.
- 5) Md. Mafizuddin Ahmed, Software Developer, GMC. He is requested to upload the notice in the GMC website.
- 6) Notice board.

Commissioner,

Guwahati Municipal Corporation,

Guwahati.

LIST OF PARKING PLACES FOR THE YEAR 2020-21

1	44	Patharkuchi Road	from Patharkuchi road point to new bazar bridge, both side parallel parking, Basistha	480m	4,12,450.00
2	45	HB Road	from Khubchand point to sikh temple point, Left side parallel parking, Fancy Bazar	120m	1,02,200.00
3	46	Sati Joymoti Road	from Chabipool point upto Sati Jaymati road- KC road junction (In front of Kabarasthan), Left side parallel parking, Athgaon	240m	2,04,400.00
4	47	Md. Tayabullah Road	from high court East end to Md. Tayabulla Road- GNB Road crossing, Dighalipukhuri side	367m	3,13,900.00



Commissioner

Guwahati Municipal Corporation

 Guwahati

**TERMS AND CONDITIONS OF LEASE OF PARKING PLACE FOR THE YEAR
2020-2021**

- 1) The lease period shall be for 07 (seven) months only and would be effective from 01.09.2020 to 31.03.2021 in respect of the 31 parking places (including flyovers) as mentioned in schedule –A hereto.

The completed tenders are required to be submitted in A₄ size sealed envelope super scribing on the envelope indicating as follows:

a) To,

**The Commissioner,
Guwahati Municipal Corporation,
Panbazar, Guwahati-781001.**

b) "Tender for settlement of parking place at under
Guwahati Municipal Corporation".

The Envelope shall indicate the name and address of the tenderer. Incomplete, late or tenders received without Earnest Money deposit (For short, EMD) and the details as asked for the tender documents will not be considered.

- 2) The tender must be accompanied by a non-refundable tender fee of **Rs.1000/- (Rupees One Thousand)** only and 10% (Ten percent) of bid value as earnest money for General category persons and 5% (Five percent) of bid value as earnest money for S.C. and S.T. tenderer.

The earnest money shall be deposited by way of a demand draft drawn in favour of **The Commissioner, GMC** payable at Guwahati.

- 3) A photocopy of the Pan Card, Voter ID, Upto date Income Tax clearance certificate, Financial sound certificate, GST registration certificate, GMC Property Tax Receipt and the Trade licence obtained from the G.M.C. in favour of the tenderer, should be enclosed with the tender document while submitting, else the tender will be rejected outright.
- 4) If any bids submitted for settlement of the parking places under the Guwahati Municipal Corporation appear to be unreasonably high, reckless and highly disproportionate, if there is probability or apprehension of indulgence of extortion activities to realize such settled value the Commissioner GMC shall have every right to reject such offer.
- 5) The tenderers should quote in figure as well as in words the rate and amount tendered by them. All corrections in the tender papers shall be attested by the dated initials of the tenderers. The tenderers not intending for the work after purchase of the tender documents are advised to return the tender document within one week after its purchase. However the cost of tender will not be refunded.
- 6) Where the rate quoted by the tenderer in figures and in words do not tally, the amount written in words shall be taken as correct. The rate should be quoted for 07 (seven) months only.
- 7) The distances shown in the list of city parking places are approximate. If any City Bus stand falls within the parking slot 15 mtrs from both sides of city bus stand shall be excluded from parking of vehicles. In case of notified Auto Stand, the net auto stand area has to be excluded from parking of vehicles by the lessee. Bidders are requested to make physical survey of the parking places for their satisfaction before bidding.
- 8) Selected tenderer shall deposit 50% of the settled value as advance deposit within 48 hours of intimation of lease settlement. On default, the tenderer will be disqualified and his earnest money so deposited in the prescribed form shall be forfeited. In such a situation, the next highest tenderer shall stand qualified for

the next offer. The balance 50% amount of settled value will have to be deposited by the tenderer in 4 (four) equal monthly installments w.e.f. 01.10.2020. The installment shall be paid within the 1st week of every month in advance. The advance deposit of 50% of the bid value can only be adjusted as monthly installment after regular payment of monthly installment for first four months.

If the lessee/tenderer fails to pay any of the installment within the 7th day of each month, 10% penal interest shall be charged against any such delayed payments. Further, if the lessee fails to pay installment for three months, the lease would be terminated forthwith and the parking place will be taken over by GMC and earnest money and the advance payment so deposited shall be forfeited declaring the lessee as defaulter. Defaulting lessee shall be liable to be blacklisted and shall be prohibited from participating in any tender process of the Corporation in future. Any arrear due to the Corporation by the lessee, shall be recovered either under the provisions of the Chapter XX of the Guwahati Municipal Corporation Act, 1971 or under the Bengal Public demand recovery Act, 1913, or as the Commissioner may decide in this behalf.

- 9) On acceptance of any tender, the tenderer shall be liable to pay any taxes as per Contract Act and the Corporation will not entertain any such claim whatsoever in this respect. The rate quoted by the tenderer should be in the following format:

Bid Value	GST(18 % of bid value)	Total Bid value including GST

- 10) No person, firm, co-operative society or company will be allowed to participate in the tender process who/which was either convicted by any Court of law at any point of time or blacklisted by the Corporation in connection with any contract or held irresponsible in any, matters of the Corporation. The previous conduct or records of any such tenderer, if any shall work out the basis for such purpose.
- 11) Any tenderer who withdraws his tender after submission of the tender but before opening of the same for such modifications which are not acceptable to GMC, then the Commissioner, GMC without prejudice to any other right or remedy, will be at liberty to forfeit earnest money.
- 12) It would be obligatory on the part of the tenderers to sign the tender documents on all relevant pages and for all component parts thereof.
- 13) The selected tenderer shall collect caps and jackets from GMC on payment of Rs. 500/- per head in addition to 50% security deposit within 48 hrs. of the offer letter. The actual amount can be more or less depending upon the actual cost of products.
- 14) The settled tenderer, to be later named as lessee, shall be entitled to levy parking fee as per the rate prescribed below and all collections are to be made through Android POS based ticketing system.

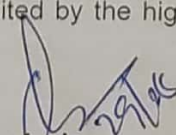
Schedule I

Table-A

Prescribed Rate:

Sl. No.	Parking Hours	Parking of Scooter / Motor Cycle (2 wheeler)	Parking of Car / Van (3/4 wheeler)	Truck (only 4 wheelers) etc.
1	For first two hours	Rs. 5/-	Rs. 10/-	Rs. 20/-
2.	For every subsequent hour (After first two hours)	Rs. 5/-	Rs. 10/-	Rs. 20/-

- 15) At the time of parking, a ticket for parking shall be issued to the owner / driver of the vehicle by the lessee where entry time and exit time of the vehicle should be clearly mentioned. The collectors present at the parking place should maintain the social distance as mandated by COVID 19 guidelines, wear mask, hand gloves and maintain proper hygienic condition at the parking slot, as a precautionary measure against the pandemic situation.
- 16) Excess demand of parking fee beyond the prescribed rate is strictly prohibited. Any complaint of charging excess money shall lead to institution of Criminal proceedings under law against the settled tenderers and his agents and will result in cancellation of lease without assigning any reason thereof.
- 17) The lessee shall maintain a register wherein registration no. of the vehicle and name of the person driving the vehicle shall be recorded.
- 18) The lessee shall use Digital Camera (CCTV cameras for flyovers and must check vehicles on entry with under vehicle search mirror and metal detector), and other necessary equipments required for implementation of this contract and take photographs of the persons driving the vehicle and keep records with him at the time of parking, date wise for at least last 7 (seven) days for verification by authorities, else action will be initiated as per law and tender will be cancelled forthwith.
- 19) The lessee shall maintain proper lighting of the entire parking space under the flyover in order to prevent any untoward incident.
- 20) The lessee must execute an agreement with the Commissioner, GMC before the commencement of the work otherwise the lease shall be invalid.
- 21) The period of parking shall be confined from 8 A.M. to 10 P.M. only. The lessee shall not operate any parking outside these hours.
- 22) Parking fees should not be levied on Govt. and GMC vehicles while on duty.
- 23) The Commissioner, GMC reserves the right to disqualify any tender/ terminate the lease without assigning any reason thereof.
- 24) In case of any eventualities, engagement holder is bound to produce related records, failing which he will invite punitive action as per law.
- 25) Municipal bins in and around the parking place are to be monitored closely by the lessee & the lessee shall inform NGO/GMC Engineers in case the bins are full.
- 26) The engagement holder or his employee should keep close liaison with concerned police stations and inform immediately if any suspicious object is noticed.
- 27) The engagement holder or his employee should be in prescribed dress code with display of identity card while on duty. The identity card shall be issued from GMC after police verification. The workmen shall possess good behaviour and should be polite while dealing with the owners of the vehicles.
- 28) Two wheelers with baggage should not be allowed to enter the parking place. Ensuring the same will be the duty of lessee and his agents.
- 29) The engagement holder is responsible for any theft/burglary of the vehicle once it is parked in a parking lot.
- 30) The lessee or his agent shall issue the parking receipt as soon as vehicle enters and is parked in the parking lot so that there is effective supervision of the vehicle. The receipt should be 'CANCELLED' by a cross when the vehicle is taken away.
- 31) The lessee shall adhere to any new instructions issued from time to time by the GMC as to the mode and methodology of parking fee collection and strictly follow the procedures prescribed therein.
- 32) The violation of any of the terms and conditions shall lead to termination of the lease agreement with the lessee.
- 33) If the highest bidder fails to take lease of the parking place then the parking will be allotted to the next highest bidder and earnest money deposited by the highest bidder shall be forfeited.


Commissioner,
Guwahati Municipal Corporation,
Guwahati.