

**REQUEST FOR PROPOSAL**

**FOR**

**Request for Proposal for Supply, Installation, Operation and Maintenance of GPS & GPRS based Automatic Vehicle Tracking System in Garbage Lifting Vehicles run under Guwahati Municipal Corporation.**



OFFICE OF THE COMMISSIONER,  
GUWAHATI MUNICIPAL CORPORATION  
PANBAZAR, GUWAHATI-01

No: GGR/40/2018/3241

Date: 31/08/2020

**NOTICE INVITING TENDER**

The Commissioner, Guwahati Municipal Corporation invites tenders for Supply, Installation, Operation and Maintenance of GPS & GPRS based Automatic Vehicle Tracking System in Garbage Lifting Vehicles run under Guwahati Municipal Corporation from reputed and experienced agency having similar experience.

The Bid is to be submitted in closed covers and addressed to the Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati, Assam on or before 14:00 hrs on 11/09/2020.

Tender document can download from the website of the Guwahati Municipal Corporation [www.gmc.assam.gov.in](http://www.gmc.assam.gov.in) from 01/09/2020 onwards. The tender fee for an amount of Rs. 2000 (Rupees Two Thousand) only shall have to be deposited by way of Demand Draft / Banker's Cheque drawn on any Nationalised/ Scheduled Bank in favour of Commissioner, Guwahati Municipal Corporation payable at Guwahati along with the Bid. Other details can be seen in the tender document.

**Sd/-  
Commissioner  
Guwahati Municipal Corporation  
Guwahati**

Memo No.: GGR/40/2018/3241/

-A-

Date:31/08/2020

Copy to: -

- 1) The Administrator, GMC for favour of kind information.
- 2) The Additional Chief Secretary to the Govt of Assam, Guwahati Development Department, for favour of kind information.
- 3) The Director, DIPR, Assam, Last Gate, Dispur for publication of the above notice in one Assamese Daily, one English Daily and one Hindi Daily and submit the bill to the undersigned for necessary payment.
- 4) The Software Developer, GMC for upload of the notice in GMC Website.

**Sd/-  
Commissioner,  
Guwahati Municipal Corporation,  
Guwahati**

### **SCHEDULE OF EVENTS**

<b>SL. NO.</b>	<b>EVENT</b>	<b>DATE</b>	<b>VENUE</b>
1	DATE FOR DOWNLOADING TENDER DOCUMENTS	01/09/2020	OFFICE OF COMMISSIONER, GUWAHATI MUNICIPAL CORPORATION, PANBAZAR, GUWAHATI-01
2	DATE FOR PRE-BID MEETING	05/09/2020	
2	LAST DATE FOR SUBMISSION OF BID (PROPOSAL DUE DATE)	11/09/2020 up to 1400 Hrs	
3	OPENING OF TECHNICAL BID	11/09/2020 at 1430 Hrs	
4	OPENING OF FINANCIAL BID	Will be notified	

- 1) If any date specified herein is a holiday, then the next working day will be considered for the activity and the time will remain the same.
- 2) The Schedule indicated above is tentative and GMC may change any or the entire schedule under intimation to all bidders.

## DATA SHEET

### Important Documents to be included with the tender

Sr. No	Documents, Enclosures with Tender	Applicable / Not Applicable
1	Duly filled tender form in an envelope having two separate envelopes clearly marked "Technical Proposal" & "Financial Proposal".	
2	Technical proposal should be clearly marked "Technical proposal for supply and installation of GPS in the Garbage Lifting vehicles".	
3	Bid security of <b>Rs 20,000</b> in form of Bank Draft, Call Deposit Guarantee in favour of Commissioner, Guwahati Municipal Corporation payable at Guwahati of any scheduled bank and kept with technical proposal.	
4	Bid Document Charges of Rs. 2000.00 Demand Draft / Banker's Cheque drawn on any Nationalised/ Scheduled Bank in favour of Commissioner, Guwahati Municipal Corporation payable at Guwahati of any scheduled bank.	
5	Financial Proposal in a separate enclosed sheet be submitted clearly marked "Financial proposal Supply, Installation, Operation and Maintenance of GPS & GPRS based Automatic Vehicle Tracking System in Garbage Lifting Vehicles run under Guwahati Municipal Corporation - do not open till technical evaluation is complete".	
6	Copy of Pan Card, service tax Reg. No etc to be enclosed with the Technical Proposal.	
7	Detailed financial statements (Balance sheets, Profit & Loss A/C schedule notes on accounts to be enclosed with the Technical Proposal.	

**RFP for supply & Installation of GPS in Garbage Lifting Vehicles.**

**Sealed Tender in Invited for**

- A. Supply, Installation system and maintenance during one year Guarantee period.**
- B. Service (Repairing, maintenance) for a period of 4 years after completing the Guarantee period of one year.**

## 1. Bid summary

Sr No.	Key Information	Details
1	RFP for	<p>Development, Procurement, Implementation, Operation and Maintenance of Automatic Vehicle Location System (AVLS) for GMC area of Operations.</p> <p>RFP document is hosted online and can be downloaded from website: <a href="http://www.Guwahati.nic.in">www.Guwahati.nic.in</a> The Bid shall be submitted in Hard Copy at Office of the Commissioner, Guwahati Municipal Corporation, Panbazar.</p>
2	Scope of Work under the RFP	<p>GMC intends to implement the GPS &amp; GPRS based Vehicle Tracking System Comprising Development, Procurement, Implementation, Operation and Maintenance of the Automatic Vehicle Location System (AVLS) for the Garbage Lifting Vehicles in GMC area of Operations.</p>
3	Contract Period	<p>The Successful Bidder will be required to sign an Agreement with the Authority under which the services as per this RFP will be required to be provided for a period of <b>5 (Five) years</b> from the date of issue of first Work Order/Request Order.</p>
4	Rate Validity	<p>(i) The prices/rates quoted by the bidder shall be required to be valid for a period of 12 months from the date of work order. The Request order will have to be executed by the Successful Bidder as per the quantities requested by the Authority/GMC in a Request Order at the specified sites within the specified time mentioned in Request Order.</p> <p>(ii) <b>GMC may implement the AVLS in phases. Rates beyond Rate Validity period shall be negotiated rates.</b></p>
6	Warranty/ Guarantee Period	<p>Warranty period for Hardware and Software supplied and installed by the Service Provider shall be minimum one year from the date of issue of Project Execution Certificate.</p>

## 2. Scope of Work

The Scope of Work shall broadly comprise the following activity:

### A. Supply and Installation of GPS system in Garbage Lifting Vehicles

- 1) Monitoring/Tracking the transportation of Garbage Lifting Vehicles for one year during Guarantee and 4 years after completion of Guarantee.
- 2) The successful bidder shall supply GPS Devices with SIM/Data cards for enabling GPRS on the GPS Device for Vehicle Tracking. Monthly recurring charges for the same will be paid by supplies for Guarantee period of one year and later on Annual charge basis for further period of 4 years. GPRS devices are required to hold data for at least 60 days.
- 3) Monitoring of Routes and Stoppages of Garbage Lifting Vehicles and keeping a record of the trip they have made route wise and vehicle wise.
- 4) The bidder shall do the survey and collect the GPS coordinates of the stop points.
- 5) Web based application Software with hosting services, SMS gateway and Google maps.
- 6) The successful bidder shall provide off the shelf Web based Vehicle Tracking Software to operate and maintain the GPS based Vehicle Tracking devices installed in Garbage Lifting vehicles in the GMC area.
- 7) The software should have provision for self-generated periodic reports through email to designated email IDs.
- 8) The successful bidder shall install the GPS devices in all the Garbage Lifting Vehicles within the time frame set by GMC. The reports generated from system should be sufficient to calculate the performance of the entire system and penalties as prescribed.
- 9) It is assumed that the entire route of a vehicle is covered by GPS and leading mobile network. But there might be some parts of the route where there is no network coverage. So, the system must work in off-line mode too for these areas and will provide the data once the vehicle enters in the GPRS zone.
- 10) The Bidder shall be responsible for updating and upgradation (if required) of all Software and Hardware for successful operation of the Project during the Contract Period. GMC would be eligible to demand free upgrades as and when they are launched within the contract period.
- 11) All data generated during the operation period shall be the property of GMC. The vendor is also required to submit the data for every two months in the form of soft and hard copy to the GMC.
- 12) The successful bidder has to share the API/data/ specific MIS as per the requirements of GMC without any additional charges.
- 13) All the supporting accessories and associated software, monitoring dashboard will be provided by the bidder and apart from the quoted in the financial proposal, no other cost will be entertained by the GMC thereafter.
- 14) The rate of unit device is valid for one year from the date of work order. GMC may procure additional devices on the specified rates.

### 3. Deliverables

The successful bidder shall deliver / provide the following:

- 1) Hardware –GPS Device, internal battery, internal antenna.
- 2) Web based Application Software with hosting services, Google maps.
- 3) Periodic self-generated reports by the software through email to designated emails.
- 4) User Manuals.
- 4) Training to GMC Staff /Other staff engaged.
- 5) MIS reports as defined.
- 6) Mapping of Stoppages, Routes and Depots.
- 7) Sub-Account creation with limited privileges under main account.
- 8) Dedicated easy tracking link generation for individual vehicle.
- 9) Dedicated web panel installed on a dedicated server maintained by provider.
- 10) Monthly operation and maintenance.
- 11) The bidder must have an operational office at Guwahati for a minimum period of 10 years.
- 12) The bidder must provide Man power in Guwahati Municipal Office/DC Office at initial stage of project maximum up to three months.
- 13) GPS-VTS
  - a) Capturing latitudes, longitudes of Stoppages, Routes and Depots
  - b) Geo-coding and Geo-fencing of Stoppages, Routes and Depots
  - c) Route fixing
  - d) GPS device installation
  - e) SMS/E mail based Alerts
  - f) Customized MIS reports
  - g) Real time location monitoring
- 14) Functional Requirement:
  - a) Tracking of Vehicle



- i. Supply and Installation of GPS Devices: The successful bidder shall install GPS trackers (with inbuilt GPRS module) in vehicles and manage the tracking of entire fleet operations on real time basis. The Successful Bidder shall replace non- functional/faulty device in given time limit from registering of complaint with new device during the contract period. Technical specifications are mentioned in the document.
  - ii. Trip Tracking: The system shall track each and every vehicle carrying the garbage/solid waste from Source to destination. The tracking shall be real time and web based. Entire set of applications and their features shall allow secure web based online access to obtain real time information. The secure access shall be provided through popular browser interfaces.
  - iii. Tampering Alert: In case of tampering of any equipment, component of vehicle tracking system etc., alert should be given through SMS/ On-screen Pop Up Alert with Sound on about 4 to 5 relevant Mobile Nos. or as suggested by GMC.
  - iv. Route Deviation/Excess Stoppage Alert: In case of deviation of vehicle from pre-defined routes or excess stoppage of vehicle beyond a specified time duration alert should be given through SMS on about 4 to 5 relevant Mobile Nos. or as suggested by GMC.
- b) WEB based Vehicle Tracking Software
- i. The Application Software should be hosted by the successful bidder at their own cost during warranty and AMC period having all the administrative rights and access to the GMC.
  - ii. The offered application software product should be readily available (off the shelf) and should be able to deliver and start implementation within the specified time frame as mentioned in this RFP.
  - iii. Geographical Boundaries of Guwahati Municipal Corporation and have to update the boundaries if new administrative entities are created by the government.
  - iv. Point data relevant to Source (Depots) and destination.
  - v. Real time report of the movement of the GPS enabled vehicles on the map to the users based on their privileges.
  - vi. The bidder shall maintain a dynamic reporting system. The bidder is also expected to provide following customized MIS report as per requirements of GMC.
    - (a) Live location of the Vehicle
    - (b) Working Hour/ Efficiency reports
    - (c) Detailed Activity reports
    - (d) Vehicle Summary
    - (e) History Report (showing path taken by vehicle)
    - (f) Trip-wise Report

- (g) Route Deviation Report
  - (h) Vehicle stoppage report.
  - (i) Monthly monitoring summary
  - (j) Periodic report should be sent to dedicated email Id of GMC/District administration.
- vii. Dynamic Route Management: must be able to create and assign routes based on the landmarks and stoppages with option to assign single or multiple vehicles on the route created.
  - viii. Vehicle Stoppage Tracking: It is desirable to have mechanism for proper tracking vehicle of stoppages other than solely on GPS device, Firm may use some feasible & reliable wireless based equipment's to implement this factor
  - ix. Data base system: Since the volume of field data likely to increase exponentially hence it is required that the vendor should use any reliable open database system.
  - x. Data Search System: The concern vendor should provide some text based search engine for web application for data retrieval
- c) Software should have mobile website to allow tracking via smart phone

Successful bidder shall provide a training manuals and user guides for the system.<sup>[11]</sup> The Successful bidder shall also provide the training on GPS device and Tracking system to approx. 8-10 users/officials at GMC. Successful bidder shall develop a training plan that ensures all users of the system receive sufficient training to successfully operate the system. User department will provide the space for training with other logistic arrangement such as Laptop, projectors, internet connectivity etc.

- d) Comprehensive Maintenance and Support Service

Successful bidder has to supply, operate and maintain all the items covered in the scope of this tender during contract period. Comprehensive maintenance service includes application software, parts and service/repair work/replacement of GPS device(s) should be done by the bidder without any additional charge. However, the reinstallation shall be paid additional. In case the supplied items are down and not working, the service provider should attend to the breakdown call/s within 24 Hours and rectify the problem/s of minor nature (configuration etc). If the problem is of critical and major and where the item/spare parts are to be replaced for rectification of any part/problem the call shall be completed within 48 Hours from the time of reporting the call. Failing which penalty will be recovered from monthly payment and/or from the Performance Security. In addition to attending to the Service/Corrective Calls, the successful bidder shall conduct Preventive Maintenance once in every month for all the items supplied / covered in the scope

of work. The Bidder must have a complaint redressal system and centralized contact no to register the complaint about hardware/software issues and will also maintain a log of issues, time and date of receipt of call, cause / nature of problem, date & time of resolution provided etc. The details of complaint redressal system will be provided by the successful bidder to the User department during implementation of the project. The successful bidder also set up a command and control system at GMC office and deploy a Project Manager to assist the department and monitor the project for entire period of contract without any additional cost to the user department.

#### 15) Roles and Responsibilities of the System Integrator

- a. Understanding the scope of the work.
- b. To provide software and manpower for successful implementation /completion of project.
- c. To implement the project with his own men and material by developing required software and also insuring all men, machines and material against all risks.
- d. Backup of data from time to time and providing backup file with compliance report to GMC.
- e. Submission of Monthly report to the GMC.

#### 16) Security Deposit/EMD

Earnest Money Deposit (EMD) **of Rs. 20,000/-** in shape of Demand Draft or Bank Guarantee from any scheduled bank drawn in favour of Commissioner, Guwahati Municipal Corporation payable at Guwahati. The EMD of successful bidder is liable to be forfeited if the bidder revokes any terms of the tender within the validity period. EMDs given by unsuccessful bidders will be refunded after placing of work order to the successful bidder. The validity of bank guarantee shall be 72 months.

### 4. Annual Maintenance

#### **B. Repairing maintenance and reporting for period of 4 years after completion of the Warranty/Guarantee period.**

The supplier has to repair/ replace and maintain the supplied and installed GPS equipment's for a further period of five years after the completion of warranty/guarantee period. The service provider shall keep the device functional (all bill and internet charges have to be borne by the supplier) and should provide all the required reports/ data and information to GMC as and when required.

- a. AMC for this project includes all types of expenses on VTS devices like device and software maintenance, data charges, device

replacement charges (in case of non-functioning of the device), application hosting charges, SMS alert charges etc.

- b. The payment will be made by GMC after successful commissioning of work. The AMC payment will be done on quarterly basis based on satisfactory performance by the firm. The payment will be done at the end of each quarter.

**ANNEXURE 1 - BIDDER PROFILE**

<b>S N</b>	<b>Particulars</b>	<b>Details to be Furnished</b>
<b>Details of the Bidder (Company/ Firm)</b>		
1	Name	
2	Address	
3	Telephone:	
4	Website/Email:	
<b>Details of Authorized Person</b>		
5	Name	
6	Address	
7	Telephone/ Email:	
<b>Information about Company</b>		
	Status of Company (Proprietorship, Partnership, Public Ltd./ Pvt. Ltd.) (Ref. Document)	Date:
		Ref.: Document
9	Location and Address of Offices	
10	Trading Licence No.	
11	Income Tax Registration No. (PAN)	
12	GST No.	

Signature of Bidder

## ANNEXURE 2 - TECHNICAL SPECIFICATION

<b>S No</b>	<b>Specification/Feature</b>	<b>Complied</b>
	Make	
	Model	
1	Less than 3m, 32-50 channel GPS & GLONASS Receiver	
2	Class 12 GPRS Communication Transceiver	
3	12/24V Operation	
4	4 hours (up to) internal Battery Backup	
5	Extended Temperature Grade (-15 to 80 degrees Celsius)	
6	Over the Air Software Upgradability	
7	Light weight, ABS Plastic/Metal enclosure with internal GPS/GSM antennas	
8	Two status LEDs	
9	1 Digital Inputs	
10	Internal Battery backup with built in charger	
11	Main Power Tamper Alert	
12	Protocol : TCP, Data includes current time stamp, date stamp, Latitudes, Altitudes, Distance moved	

13	Tracking Interval: Programmable 5 secs and upwards, depends upon the protocol, network, and firm feature selected	
14	CPU and Memory: 32 bit application process, 128 MB(up to) flash memory	
15	GSM/GPRS 2G quad band	
16	GPS: Channels: 32 or more, Accuracy: Less than 3m, Sensitivity: -159dBm or better, High Antenna Gain	
17	Power Selection: 6-30V, Reverse Voltage Protection, 4kv Peak Surge Protection, inbuilt fuse	
18	Internal Battery	
19	Motion Detector: The unit firmware is capable of motion detection and automatically adjust its tracking interval	
20	Power Consumption: 80mA average @ 12V, depends upon network setting	
21	Firmware: The VTU firmware shall support: <ol style="list-style-type: none"> <li>1. SMS/GPRS based configuration of tracking time interval, start or stop tracking, device restart, server parameters, APN server parameters to support any network carrier</li> <li>2. Track on movement/ motion sensor</li> <li>3. Data Alert on removal of main power</li> </ol>	
22	EMI/EMC the unit meets necessary standards	
23	Humidity Level 95% RH at 390C	

Signature of Bidder

**ANNEXURE 3 - BIDDER'S AUTHORISATION CERTIFICATE**

To,

The Commissioner

Guwahati Municipal Corporation

Panbazar, Guwahati - 781001

\_\_\_\_\_ Designation \_\_\_\_\_, is hereby authorized to sign relevant documents on behalf of the company in dealing with Tender of reference no \_\_\_\_\_. He is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said tender.

Thanking you.

Authorized Signatory



**ANNEXURE 4 - SELF-DECLARATION**

Ref.: \_\_\_\_\_ Date: \_\_\_\_\_

To

The Commissioner

Guwahati Municipal Corporation

Panbazar, Guwahati - 01

In response to the tender No. \_\_\_\_\_ dt.  
\_\_\_\_\_ of Ref. Supply, Installation, Operation and Maintenance of GPS  
based Vehicle Tracking System as a owner/partner/Director  
of \_\_\_\_\_ I/We hereby declare that our Agency  
\_\_\_\_\_ is having unblemished past record and has  
never been blacklisted by any Government Depot., PSU or private companies.

Name of the

Bidder: -

Signature: -

Seal of the Company: -

**ANNEXURE 5 - CERTIFICATE OF CONFORMITY**

Date:.....

To,

The Commissioner  
Guwahati Municipal Corporation  
Panbazar, Guwahati - 01

CERTIFICATE

This is to certify that, the service for supply installation, Operation maintenance and service which I shall provide, if I am awarded with the work, are in conformity with the Scope of Work in the Tender document.

I also certify that the price I have quoted per unit cost basis is inclusive of all the cost factors involved in the execution of the project, to meet the desired standards set out in the Conditions of the contract.

Name:

Designation:

Seal:

**ANNEXURE 5 - CERTIFICATE OF CONFORMITY**

Date:.....

To,

The Commissioner

Guwahati Municipal Corporation

Panbazar, Guwahati - 01

CERTIFICATE

This is to certify that, the service for supply installation, Operation maintenance and service which I shall provide, if I am awarded with the work, are in conformity with the Scope of Work in the Tender document.

I also certify that the price I have quoted per unit cost basis is inclusive of all the cost factors involved in the execution of the project, to meet the desired standards set out in the Conditions of the contract.

Name:

Designation:

**ANNEXURE 6 - COMMERCIAL BID**

**A. Supply, Installation, Operation and Maintenance of GPS based Vehicle Tracking System for Guwahati Municipal Corporation in Garbage Lifting Vehicles.**

Bidder's Name & Address:

To,

The Commissioner

Guwahati Municipal Corporation

Panbazar, Guwahati - 01

Format for Commercial Proposal

(Price inclusive of all taxes & duties of all the items and Services)

Supply, Installation, Operation and Maintenance of GPS based Vehicle Tracking System in Garbage Lifting Vehicles of Guwahati Municipal Corporation		Price inclusive of all taxes & Duties
Sr No	Item Description	Cost per Unit
1	Supply, installation, operation and maintenance of GPS based vehicle tracking system in the Garbage Lifting Vehicles of Guwahati Municipal Corporation (including sim card charges)	

2. Total cumulative cost of repair, maintenance and software support to keep the system functioning for 5 year.

- i. For 1st year Rs...../per vehicle
- ii. For 2nd year Rs...../per vehicle
- iii. For 3rd year Rs...../per vehicle
- iv. For 4th year Rs...../per vehicle
- v. For 5th year Rs...../per vehicle

Date:

Signature of Bidder.....

Seal:

**ANNEXURE 7 - LIST OF DOCUMENTS**

<b>S No</b>	<b>Document Type</b>	<b>Compliance Yes/No</b>
1	Local Office in Guwahati/ Assam (Incorporation Certificate, Rent Lease Agreement, Trade License etc)	
2	OEM Authorization Certificate	
3	<b>Work Experience /work progress certificate issued by competent authority who signed the work order</b>	
4	Quality Certificate on Hardware (any two from ISO, CE, RoHS, FCC, ARAI)	
5	Copy of Valid Sales Tax/GST certificate	
6	Self-Declaration on Non Black Listing	
7	Security Deposit in Form of BG/DD	
8	Bid Document cost in form of DD	
9	Self-declaration of Warranty Terms of 1 year on the hardware	

Signature of Bidder

## TERMS & CONDITIONS:

- 1) The complete tender document for the above job can be seen on the website of Guwahati Municipal Corporation
- 2) Security Deposit of **Rs. 20,000 (in DD from any nationalized bank)** favouring The Commissioner, Guwahati Municipal Corporation, Guwahati should be included with the technical bid.
- 3) The bidder may preferably be the Original Equipment Manufacturer (OEM) or his authorized Distributor/ Dealer. However, in case the bidder happens to be any authorized Distributor/ Dealer, an authorization letter from the OEM is required to be submitted.
- 4) In case of authorized dealer, the firm has to submit the certificate of the same given by the manufacturer/OEM.
- 5) The firm must customize the software/dashboard associated with the proposed VTS devices as per the requirements of GMC.
- 6) Use bidder shall have to ensure necessary support for all hardware and software components during the contract period.
- 7) The firm has to give a declaration that it has not been blacklisted in the past by any Govt./Private institution of the country and there is no vigilance/any other investigating agency case pending against the firm/supplier.
- 8) Copy of valid sales Tax/ GST Registration to be submitted.
- 9) The bidder must be ISO Certified.
- 10) The GPS Hardware must have at least 2 quality certifications like ISO, CE, RoHS, FCC etc.
- 11) The bidder must provide a minimum warranty of 1 year on the hardware. A self-declaration of the same should be furnished.