



OFFICE OF THE COMMISSIONER
GUWAHATI MUNICIPAL CORPORATION
PANBAZAR, GUWAHATI- 1

No.-GVT/F- 08 /21-22/

Date:

Request for Proposal (RfP)

Guwahati Municipal Corporation invites Request for Proposal (RfP) from experienced NGOs/SHGs/Societies/Agencies for Anti Rabies Vaccination (ARV) and Animal Birth Control (ABC) of stray dog within the Guwahati Municipal Corporation area.

Detailed terms and conditions for submitting the RfP may be downloaded from the official website of Guwahati Municipal Corporation www.gmc.assam.gov.in

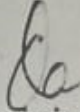
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Commissioner
Guwahati Municipal Corporation
Panbazar, Guwahati- 1

Memo No. GVT/F-08 /21-22/ ০৭ -A

Date: 23/ ০2/2021

Copy to: -

1. The Additional Commissioner, GMC for information and necessary action.
2. The Chief Accounts & Audit Officer, GMC for information and necessary action.
3. The Director, Information & Public Relation, Dispur, Guwahati. He is requested to publication in one issue of daily news papers both in English & Assamese.
- ✓ 4. Md. Mafizuddin Ahmed, Software Developer, GMC. He is requested to upload notice in website.
5. Cashier, Cash Receipt Branch, GMC for information and necessary action.
6. Office Notice


Commissioner
Guwahati Municipal Corporation
Panbazar, Guwahati- 1

1. Bid Details

Date of downloading of RfP document	22 /02 /2021 onwards
Last Date and Time for submission of Bid	08 /03/2021 up to 2 PM <u>Address for Submission:</u> Commissioner Office Guwahati Municipal Corporation, Panbazar,Guwahati-1
Date, Time & Venue of Bid Opening	10 /03/2021 at 3 PM Venue: Conference Hall, GMC, Panbazar, Guwahati-1
Address for Communication	Veterinary Branch, Lakhtokia Guwahati Municipal Corporation, Guwahati-1

Note:

- a) In the event of any date indicated above is a declared holiday, the next working day shall become operative for the respective purpose mentioned herein.
- b) RfP documents can only be downloaded from GMC website www.gmc.assam.gov.in. RfP documents will not be sold at GMC counters.

2. Scope of Work

- A. The selected bidder shall be sterilize and vaccinate a minimum of 300 dogs in a month within the Guwahati Municipal Corporation area.
- B. The bidder will chalk out a ward wise calendar in consultation with the Veterinary Officer of the Corporation and the dogs should be caught and operated upon. The bidder has to engaged own volunteers for catching the stray dogs.
- C. The bidder should have qualified Veterinarians for carrying out operation procedures. It should have its own operation therefore cannel for keeping the dogs for post operative care and management and tie up with any other institute for the same.
- D. The bidder undertakes to give v-cut notch in the ear of dog once it has been operated upon for the purpose of its identification.
- E. The Bidder has to presurve the genital organs of the dogs operated upon and the same shall be produced at the time of preparation of the bill every month along with few photograph of the officer responsible for counting it.
- F. The bidder shall be responsible for releasing the dogs at the site from which they were picked up after giving post operative care for three to five days.
- G. The bidder will generate awareness on the benefits of ABC & ARV Program and how public can help in reducing dog menace among general public.

- H. The bidder will abide by Animal Birth Control (Dogs) Rules'2001.
- I. That this bidder agreement shall stand terminated in the event of any statutory violated. If bidder fails, GMC reserves rights to cancel the agreement.
- J. The bidder has to arrange all Vehicles, POL, manpower, maintenance cost and any other expanses.

3. Instruction to Bidders

- 3.1 The bidder shall have to be accompanied with details of terms and conditions and tender form may be obtained from the office of the Veterinary Branch, Guwahati Municipal Corporation, Lakhtokia, Guwahati - 01 on payment of Rs. 1000/- (Rupees one thousand) only during office hours upto 06th March'2021
- 3.2 The bidder must be recognized by Animal Welfare Board of India (AWBI) and submit a recognition certificate.
- 3.3 The bidder has to submit valid registration certificate from competent authority
- 3.4 The bidder must have submit PAN Card, Income tax assesses for last three years.
- 3.5 The bidder should have experience of working in ABC & ARV project in North East region, India.
- 3.6 Rate should be quoted inclusive of the cost of services, manpower cost, other resources to be utilized in the work.
- 3.7 The selected bidder has to complete the job assigned within the timeline set by GMC.
- 3.8 GMC will have no liability regarding transportation, boarding, lodging and any accident of the selected bidder, their staff and machineries.
- 3.9 Any Conditions of the bidder sent along with RfP, if any, shall not be binding on GMC.
- 3.10 It is not binding on GMC to accept the lowest of the biding.
- 3.11 Bid of a bidder will not be considered if it is blacklisted by any of its clients or other agencies.
- 3.12 The rates mentioned in the financial bid are to be mentioned in words as well as in figures.
- 3.13 RfP with overwriting at any place will be rejected.
- 3.14 The selected bidder will be issued a Lol (Letter of Intent) before entering into an agreement with GMC.

Financial Bid
(On bidder's letterhead)

Sl. No	Item	Rate in Rs. (in Word)	Rate in Rs. (in Figure)
1	Animal Birth Control Surgery & Anti Rabies Vaccination cost per Dog		

Declaration:

This is to certify that I/We before signing this bid document have read and fully understood all the terms and conditions contained in the document and undertake myself/ourselves to strictly abide by them.

Signature of the authorized signatory of the bidder with name, designation, seal and date