

OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION
:: Panbazar :: Guwahati-1 ::



No.GEF/84/2004/Pt-IX/140

Date: 31/8/20

RE- TENDER NOTICE

In continuation to earlier Short Tender Notice No. GEF/84/2004/pt-IX/95 dated-09/06/2020 and as per minute of the meeting held on 30/07/2020, The Commissioner, Guwahati Municipal Corporation, Guwahati invites bids (two cover system i.e. techno commercial bid and Price bids) for the following work.

Detail terms and conditions will be uploaded at e-procurement portal website i.e. www.assamtenders.gov.in and also in the official website i.e. www.gmcportal.in from 1400 hours of 02/09/2020 to 1400 hours of 10/09/2020.

The bidders must be enrolled in www.assamtenders.gov.in

Sl. No.	Name of the work	Bid Security (in Rs.)	Cost of bid documents	Period of Contract
1	Settlement of Adabari Bus Terminus within Guwahati Municipal Corporation Area for the year 2020-21 (For 07 months w.e.f. 01-09-2020 to 31.03.2021)	10% (Ten percent) of bid value for General category persons and 5% (Five percent) of bid value as Earnest Money for S.C. and S.T. tenderers.	1000/-	07 Months (w.e.f. 01-09-2020 to 31.03.2021)

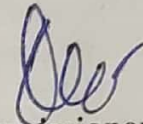
SCHEDULE FOR BID PROCEDURE

Sale of Bid Document	From <u>02/ 09 /2020 to 10 / 09 /2020</u>
Submission of Bid	Up to 2 PM of <u>11/ 09/2020</u>
Opening of Technical Bid	<u>15 /09/2020</u> at 1400 hours
Place of Opening of Bid	Office of the Guwahati Municipal Corporation, Panbazar, Guwahati.
Officer inviting Bid	The Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati-1

Note:

1. Online mode of submission of Financial Bid is mandatory. Manual submission of bid will not be accepted.
2. In the event of date of bid opening being a holiday, the activities will take place on the next working day.
3. Original hard copy of the following document must be submitted on or before 11/ 09/2020 upto 1400 hours at the office chamber of the undersigned.
 - a. The Bid Document fee, as mentioned above, should be paid either in the form of Demand Draft issued by any Nationalized/Scheduled Bank or pay directly by depositing Rs.1000/- at Enforcement Branch, GMC, Panbazar, Guwahati-1 and money receipt have to be submitted along with the Bid document.
 - b. Bid securities in the form of TDR/FDR from a nationalized/scheduled bank.
4. A Hard copy of the technical bid including document fee along with bid security submitted online on or before 11/ 09 /2020 up to 1400hours for evaluation purpose. For any discrepancy between the online bid and the hard copy of the bid, the online bid will be governed and will be considered for evaluation.

5. Bidders are advised to scan their Papers at 100dpi (in black & white mode) in 'PDF' format for multiple pages with maximum file size of 25MB. If numbers of pages exceed, the bidders are advised to create multiple files and upload the same in "Upload additional document" stage.
6. All the interested bidders are requested to read the bid document carefully before submission of their bid.



Commissioner
Guwahati Municipal Corporation
Guwahati

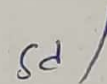
Memo No: GEF/84/2004/Pt-IX /140

-A-

Date: 31/08/20

Copy to:


1. The Directorate of Information and Public Relation Office, Assam, Dispur with a request for publishing the above notice in one issue at a local daily newspapers i.e. The Assam Tribune & Amar Asom.
2. The Software Developer, GMC for information. He is directed to upload the NIT on GMC official website i.e gmcportal.in and www.assamtenders.gov.in.
3. Notice Board.
4. File.



Commissioner
Guwahati Municipal Corporation
Guwahati

**ESTIMATE FOR PARKING PLACE AT ADABARI BUS TERMINUS
UNDER GUWAHATI MUNICIPAL CORPORATION
FOR THE YEAR 2020-21**

Estimated Amount: 68,48,305.00 (exclusive of all taxes)


**Commissioner,
Guwahati Municipal Corporation,
Guwahati**

**TERMS AND CONDITIONS OF LEASE OF ADABARI BUS TERMINUS
FOR THE FINANCIAL YEAR 2020-21**

- 1) The lease period shall be for 07 months only and would be effective from 01.09.2020 to 31.03.2021 in respect of the Adabari Bus Terminus as mentioned in schedule –A hereto. The completed tenders are required to be submitted online in prescribed format.
- 2) The tender must be accompanied by a non-refundable tender fee of **Rs.1000/- (Rupees One Thousand)** only which shall be deposited by way of a Demand Draft/Banker Chequedrawn in favour of **The Commissioner, GMC** payable at Guwahati. and 10% (Ten percent) of bid value as earnest money for General category persons and 5% (Five percent) of bid value as earnest money for S.C. and S.T. tenderers.

The earnest money shall be deposited by way of a TDR/FDR pledged in favour of **The Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati-781001**, payable at Guwahati.

- 3) A photocopy of the Pan Card, Voter ID, Upto date Income Tax clearance certificate, Financial sound certificate, GST registration certificate, GMC Property Tax Receipt and the Trade licence obtained from the G.M.C. in favour of the tenderer, should be enclosed with the tender document while submitting, else the tender will be rejected outright.
- 4) The tenderers should quote in figure as well as in words the rate and amount tendered by them. All corrections in the tender papers shall be attested by the dated initials of the tenderers. The tenderers not intending for the work after purchase of the tender documents are advised to return the tender document within one week after its purchase. However the cost of tender will not be refunded.
- 5) Where the rate quoted by the tenderer in figures and in words do not tally, the amount written in words shall be taken as correct. The rate should be quoted for 07 (seven) months only.
- 6) If the highest bidder fails to take lease of the parking place then the parking will be allotted to the next highest bidder.
- 7) Selected tenderer shall deposit 50% of the settled value as advance deposit within 48 hours of intimation of lease settlement. On default, the tenderer will be disqualified and his earnest money so deposited in the prescribed form shall be forfeited. In such a situation, the next highest tenderer shall stand qualified for the next offer. The balance 50% amount of settled value will have to be deposited by the tenderer in 4 (four) equal monthly installments w.e.f. 01.10.2020. The installment shall be paid within the 1st week of every month in advance. The advance deposit of 50% of the bid value can only be adjusted as monthly installment provided regular payment of monthly installment for first four months are paid.

If the lessee/tenderer fails to pay any of the installment within the 7th day of each month, 10% penal interest shall be charged against any such delayed payments. Further, if the lessee fails to pay installment for three months, the lease would be terminated forthwith and the bus terminus will be taken over by GMC and earnest money and the security deposited payment so deposited shall be forfeited declaring the lessee as defaulter. Defaulting lessee shall be liable to be blacklisted and shall be prohibited from participating in any tender process of

the Corporation in future. Any arrear due to the Corporation by the lessee, shall be recovered either under the provisions Chapter XX of the Guwahati Municipal Corporation Act, 1971 or Bengal Public Demand Recovery Act, 1913, or as the Commissioner may decide in this behalf.

- 8) On acceptance of any tender, the tenderer shall be liable to pay any taxes as per Contract Act and the Corporation will not entertain any such claim whatsoever in this respect. The rate quoted by the tenderer should be in the following format:

Bid Value	GST (18 % of bid value)	Total Bid value including GST

- 9) No person, firm, co-operative society or company will be allowed to participate in the tender process who/which was either convicted by any Court of law at any point of time or blacklisted by the Corporation in connection with any contract or held irresponsible in any, matters of the Corporation. The previous conduct or records of any such tenderer, if any shall work out the basis for such purpose.
- 10) Any tenderer who withdraw his tender after submission of the tender but before opening of the same for such modifications which are not acceptable to GMC, then the Commissioner, GMC without prejudice to any other right or remedy, will be at liberty to forfeit earnest money.
- 11) It would be obligatory on the part of the tenderers to sign the tender documents on all relevant pages and for all component parts thereof.
- 12) The selected tenderer shall collect caps and jackets from GMC on payment of Rs. 500/- per head in addition to 50% security deposit within 48 hrs. of the offer letter. The actual amount can be more or less depending upon the actual cost of products.
- 13) The settled tenderer, to be later named as lessee, shall be entitled to levy of entry fee in the bus terminus as per the rate prescribed below and all collections are to be made through Android POS based ticketing system.

Schedule I

Table-A

Prescribed Rate:

Sl.No.	Name of vehicles /Business	Per day/ Per trip	Rate
01.	Line Bus	Per day	Rs.60/-
02.	City Bus	Per trip	Rs.15/-
03.	Trekker	Per trip	Rs.15/-
04.	Winger/Maxima/Cruzer	Per day	Rs.30/-
05.	Traveller	Per day	Rs.45/-
06.	Auto Van	Per Trip	Rs.15/-
07.	Thela	Per trip	Rs.10/-
08.	Fruit Shop	Per day	Rs.30/-
09.	Hawkers	Per day	Rs.20/-

- 14) At the time of parking, a ticket for parking shall be issued to the owner / driver of the vehicle by the lessee where entry time and exit time of the vehicle should be clearly mentioned. The collectors present at the parking place should maintain the social distance as mandated by COVID 19 guidelines, wear mask, hand gloves and maintain proper hygienic condition at the parking place, as a precautionary measure against the pandemic situation.

- 5) Excess demand of entry fee beyond the prescribed rate is strictly prohibited. Any complaint of charging excess money shall lead to institution of Criminal proceedings under law against the settled tenderers and his agents and will result in cancellation of lease without assigning any reason thereof.
- 16) The lessee shall maintain a register wherein name of the hawker, registration no. of the vehicle and name of the person driving the vehicle shall be recorded.
- 17) The lessee shall use Digital Camera and other necessary equipments required for implementation of this contract and take photographs of the hawkers, persons driving the vehicle and keep records with him at the time of entry, date wise for at least last 7 (seven) days for verification by authorities, else action will be initiated as per law and tender will be cancelled forthwith.
- 18) The lessee must execute an agreement with the Commissioner, GMC before the commencement of the work otherwise the lease shall be invalid.
- 19) The period of fee collection shall be confined from 5 A.M. to 10 P.M. only. The lessee shall not operate any fee collection outside these hours.
- 20) Entry fees should not be levied on Govt. and GMC vehicles while on duty.
- 21) The Commissioner, GMC reserves the right to disqualify any tender/ terminate the lease without assigning any reason thereof.
- 22) In case of any eventualities, engagement holder is bound to produce related records, failing which he will invite punitive action as per law.
- 23) Municipal bins in and around the bus terminus are to be monitored closely by the lessee & the lessee shall inform the concerned NGO/Executive Engineer, GMC in case the bins are full.
- 24) The engagement holder or his employee should keep close liaison with concerned police stations and inform immediately if any suspicious object is noticed.
- 25) The engagement holder or his employee should be in prescribed dress code with display of identity card while on duty. The identity card shall be issued from GMC after police verification. The workmen shall possess good behavior and should be polite while dealing hawkers, owners/drivers of the vehicles.
- 26) The lessee or his agent shall issue the fee receipt to the Hawkers and the vehicles as soon as it enters in the bus terminus so that there is effective supervision can be made. The receipt should be 'CANCELLED' by a cross when vehicle is taken away.
- 27) The lessee shall adhere to any new instructions issued from time to time by the GMC as to the mode and methodology of fee collection and strictly follow the procedures prescribed therein.
- 28) The lessee having previous experience of similar work amounting to singular work order of 40 (forty) lakhs or above will be given preference as per relevant Acts /Guidelines of GMC.
- 29) The violation of any of the terms and conditions shall lead to termination of the lease agreement with the lessee.


Commissioner,
Guwahati Municipal Corporation,
Guwahati



320

**Guwahati Municipal Corporation
Panbazar : : Guwahati**

Affix Passport size photograph of tenderer.

Form No.....

Date of issue

**TENDER FORM FOR LEASE OF ADABARI BUS TERMINUS UNDER
GUWAHATI MUNICIPAL CORPORATION FOR THE YEAR 2020-21**

Name of the tenderer with present address (in block letters)
.....
.....
.....

(In case of Firm/Company/ Co-Op Society, give the name and address of the person signing the tender who represents the same)

- 1 (a) Age on 01.01.2020 :
- (b) Name of the locality :
- (c) Road :
- (d) Village/Ward No. :
- (e) Holding No. :
- (f) Mouza :
- (g) Police Station :
- (h) Post Office :
- (i) Registered office address (in case of company /co-op Society /Firm) :
- (j) Phone Number :

- 2. Father's Name and address
- (a) Locality :
- (b) Road :
- (c) Village /Ward No. :
- (d) Holding No. :
- (e) Mouza :
- (f) Police Station :
- (g) Post office :
- (h) District :
- (i) Phone Number :

- 3. Correspondence address with proper address, with Exact location (Tender shall not be accepted, if the exact information not provided) :

4. Name of the parking place for :
which the tender is submitted
(in block letters)

5. Bid Offer for the year 2020-21 : Rs.
(Both in figure and words) : Rupees

6. Whether the tenderer has ever :
succeeded in settlement of any
Check-gate / Parking places
Market under GMC
 - (a) If so, mention the :
name and the year of
settlement.
 - (b) Are you a defaulter? :

7. Particulars of demand draft :
and amount of earnest money
paid

8. Number and date of receipt of :
the non-refundable tender fee
deposited in GMC (Copy is to
be enclosed)

9. PAN Card with Number and :
date of Income Tax Clearness
Certificate (Copy is to be
enclosed original or Photostat
with attested)

10. Voter ID (Copy is to be :
enclosed with attested)

11. Number and date of financial :
soundness certificate
(original to be enclosed)

12. Whether the tenderer belongs :
to a recognized SC/ST (if so,
enclose attested photocopy of
certificate)

13. Particulars of land /immovable property, if any, held by the tenderer

- (a) Area of Land :
- (b) Dag No. :
- (c) Patta No. :
- (d) Village/Ward No. :
- (e) Mouza :
- (f) Police Station :
- (g) District :

(h) Holding No.:

Ward No.:

(In case the of building, particulars of land and building situated over the land)

14. GST Registration No. :

(Attested copy is to be enclosed)

Signature of tenderer

Date:

DECLARATION

I, Shri/Smti. S/O, W/O, D/O.....
age a permanent resident Path/Road/Village of Guwahati
..... (Pin)..... under Police Station in the
District of the Ward No Phone No..... do hereby solemnly
declare and affirm as follows:

1. That, I have gone through the tender form and terms and conditions prepared for the purpose. I have fully understood the meaning and implication of each of them, and having fully understood all of them, I am willing to abide by all of them without any objection and reservation.
2. That I shall not demand or receive from any owner or driver of any vehicle or owner fee more than the rates approved by the Guwahati Municipal Corporation.
3. That if any conclusive evidence could be established by any aggrieved person or by the GMC authority which is contrary to any of the terms conditions and my declaration at para 2 above, the violation being committed either by my agent or employees, the Commissioner, GMC shall be at liberty to cancel, reject and terminate forthwith, as the case may be, the tender or the lease at any stage during the time of settlement or during the lease period. I shall have no claim for compensation, remission or indemnification from the Corporation.
4. That I am willing to take the settlement of the Adabari Bus Terminus at the amount mentioned in my tender, with the purpose of collecting tax or fee at the prescribed rate.
5. That, I will not withdraw the tender, offered by me during the time that will be required for information of acceptance being given to me, nor will I withdraw it afterwards, should my tender be accepted. If I withdraw the tender or refuse to accept the lease settlement, than my earnest money and advance payment, so deposited, shall be forfeited by the Commissioner forthwith and also be liable to pay such amount of deficiency caused due to re-tender or settlement with next height tenders in turn as the Commissioner may consider necessary to make good whole of the loss and damages that may be suffered by the GMC in consequence thereof and I shall pay the same, and if fail to pay, than it will be recovered from me as an arrear of Municipal Tax under the provision of the Chapter XX of the GMC Act, 1971 and Bengal Public Demand Recovery, Act, 1913, as the Commissioner may decide.
6. That I am not a defaulter of any amount of the Guwahati Municipal Corporation within the meaning as the terms and conditions have defined, and if this assertion is proved to be contrary, the Commissioner shall be at liberty to take any action in accordance with the laws of the country, including the termination of the lease.

Signature of Tenderer

Date:.....

OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION : : GUWAHATI
::::: PANBAZAR : : GUWAHATI-781001 :::::

FORM OF SELF DECLARATION

I, Shri / Smti , Son / Daughter of
Shri , age years ,
resident of ,
District , Assam hereby declare that the information given above and in
the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed
therein. I am well aware of the fact that if the information given by me is found false / not true, I will
have to face punishment as per the law. Also, all the benefits availed by me shall be summarily
withdrawn.

Signature of the tenderer