



OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION
JanxalaBranch :: NH – 37:: Basistha Chariali:: Guwahati-29

No. GGR/C/263/2021/Pt-I/3799

Date: 18/12/2021

Re-invitation of Request for Quotation (RFQ)

The Guwahati Municipal Corporation invited Bids for hiring of vehicles/machineries against which approved rates could not be reached.

As the Monsoon season is approaching, and as the GMC has to undertake de-siltation work, fresh bids are invited by the GMC for hire charges of vehicles/machineries. Detailed quotation notice may be downloaded from GMC official website i.e www.gmc.assam.gov.in.

Sl. No.	Vehicles / machineries	Quantity (Required per day)
1	Poelain 50 Barge mounted	4 nos.
2	JCB 4DX / 3DX	42 nos.
3	Dumper 8.5 cum	84 nos.
4	DI Pick up van	12 nos.
5	Boat	4 nos.

Bid will be received up to 2.00 PM of **24/12/2021** at Head office, GMC, Panbazar, Guwahati-01 and the same will be opened on the same date and venue at 3.00 PM, in presence of the bidder or their authorized representative who would likely to be present.

Each quotation must be accompanied with a bid fee for Rs. 1,000.00 (Rupees One Thousand) only in the form of Demand Draft duly pledged in the name of the Commissioner, Guwahati Municipal Corporation.

Sd/-

Commissioner
Guwahati Municipal Corporation
Panbazar, Guwahati- 1

Memo No.GGR/C/263/2021/ Pt-I/3799

-A

Date: 18/12/2021

Copy to: -

- 1) The Additional Commissioner, GMC for information.
- 2) The Chief Engineer, GMC for information and necessary action.
- 3) P.S to the Hon'ble Minister, DoHUA for kind appraisal of the Hon'ble Minister, DoHUA.
- 4) P.S to the Additional Chief Secretary to the Govt. of Assam, DoHUA for kind appraisal of the Additional Chief Secretary to the Govt. of Assam, DoHUA.
- 5) The Directorate of Information and Public Relation Office, Assam, Dispur with a request for publishing the above notice in one issue at a local daily newspapers.
- 6) The Software Developer, GMC for information and necessary action.
- 7) File.

Sd/-

Commissioner
Guwahati Municipal Corporation
Panbazar, Guwahati- 1



OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION

JanxalaBranch :: NH – 37:: BasisthaChariali:: Guwahati-29

Detail Quotation Notice (Re-RFQ)

1. Bid Details

Date of downloading of RFQ document	18/12/2021 onwards
Last Date and Time for submission of Bid	24/12/2021 up to 2.00 PM Address for Submission: Head office, GMC, Panbazar, Guwahati-01
Date, Time & Venue of Bid Opening	24/12/2021 at 3.00 PM Venue: Head office, GMC, Panbazar, Guwahati-01
Address for Communication	The Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati- 781001, Assam Mail ID- guwahaticom@gmail.com

Note:

- In the event of any date indicated above is a declared holiday, the next working day shall become operative for the respective purpose mentioned herein.
- RFQ documents can only be downloaded from GMC website www.gmc.assam.gov.in. RFQ documents will not be sold at GMC counters.

2. Terms & Condition (ToR)

- The details of the Machineries/Vehicles required as per the list below –

Sl. No.	Vehicles / machineries	Quantity (Required per day)
1	Poelain 50 Barge mounted	4 nos.
2	JCB 4DX / 3DX	42 nos.
3	Dumper 8.5 cum	84 nos.
4	DI Pick up van	12 nos.
5	Boat	4 nos.

- In the requirement column, we have mentioned requirement against item. The bidder who quotes lowest bid must mention his capacity for supply as per item. Bidder who has the capacity to supply the following minimum quantity per day to the Guwahati Municipal Corporation can only submit Bid. Bidder can quote rates for any item or all items subject to condition above.

Sl. No.	Vehicles / machineries	Quantity
1	Poelain 50 Barge mounted	2 nos.
2	JCB 4DX / 3DX	10 nos.
3	Dumper 8.5 cum	20 nos.
4	DI Pick up van	6 nos.

- If machinery kept idle for shortage of dumper. It has to be certified by concerned officials and payment will be made accordingly.
- If extra labour is required in respect of barge it will be provided by GMC with due intimation from the supplier in advance i.e before two days.

- If kept idle due to natural calamity 50% payment will be made.
- b) Bid must be accompanied with an Earnest Money of Rs. 50,000.00 (Rupees Fifty Thousand) only in the name of the Commissioner, Guwahati Municipal Corporation duly pledged in the form of Fixed deposit from any scheduled bank with a validity of 6 months. Bidder who have submitted bids vide no. GGR/C/263/2021/3760 dated 18.11.2021 and submitted EMD, need not submit EMD again.
- c) The bidder must quote rates as per the Annexure – I. Parties may not consider the approved rate of earlier RFQ vide no. GGR/C/263/2021/3760 dated 18.11.2021 and may quote rate as per their practical assumption.
- d) The bidder must furnish their full postal address/contact numbers/e-mail ID with the bid. All correspondence onwards will be made by ordinary post / e-mail which will be assumed to be received by the addressee and no complaint will be entertained on non-receipt of letter. Change of Address should be intimated immediately.
- e) Quotation must be enclosed with up to date Trade License, PAN Card, GST Registration Certificate.
- f) Machineries/Vehicles will be hired as per the requirement shown at Annexure - I. However, the quantity may vary as per the requirement. The initial hiring period is for 90 days. However, it may be increased or decreased depending on the situation. GMC may terminate the contract at any moment if the performance of the machine is not satisfactory or any other.
- g) Machineries/Vehicles in good and working condition with driver/operator must be placed within 3 (three) days from the date of receipt of formal order. The dumper should be leaked proof, so that no spillage occurs during transit.
- h) All rates to be quoted inclusive of POL. No POL will be issued from the department.
- i) Rate quoted should be inclusive of GST and all other taxes & manpower. No allowance for Operator/Drive/Handyman will be paid Handyman will be paid.
- j) The Machineries/Vehicles must have a Log Book for recording the day to day performance of the allotted 8 hours duty, the log book must be signed by the engineer concern or authorized supervisor daily after completion of the work. Bill for payment against hire charge should be submitted monthly supported by all certified log books and as per GPS KM Data.
- k) The Machineries/Vehicles will be used for 8 hours shift per day. However, if required it can be used for more hours, for which hourly payment will be made. Timing of works may vary. If required night operation will be carried out, for which no extra payment will be paid. Extra payment i.e Hourly basis will be calculated as per allowed rate.
- l) All the vehicles/machineries supplied on hire basis by the Bidder shall have to equipped with GPS device. The login details for monitoring of vehicles/machineries shall be provided within 2days to the corporation.
- m) If the Machineries/Vehicles become non-operational due to any mechanical defect, it must be repaired immediately or a replacement must be provided within same day. Failing which penalty will be imposed at the rate the value of the hire charge for the day multiplied by three. The bidder shall have to ensure the security of the Vehicles/Machineries provided to the Corporation. GMC will not be liable for any damage of the vehicles during operation and beyond operation hours.
- n) All responsibility of the Machineries/Vehicles including accident or breakdown during hiring period will be solely on the bidder. All cost towards the repairing etc. will be bourne by the bidder.

- o) The quotation must submit in a sealed envelope. The name of work as “QUOTATION FOR SUPPLY OF MACHINERIES/VEHICLE ON HIRE BASIS” should be written clearly over the envelope in Block letter.
- p) The undersigned reserves the right to reject all or any bid without assigning any reason thereof and does not bind itself to accept the highest rate.
- q) In case of shifting of Barge the quotationer will have to shift it without any extra payment.

3. **Instruction to Bidders**

- 3.1 The bidder must submit the following details–
 - 3.1.1 Copy of PANCard
 - 3.1.2 Copy of Up-to-date Trade Licence of GMC.
 - 3.1.3 Attested copy of Registration Certificate of the Firm. Co-operative Society or Company as the case may be, issued by the lawful authority.
 - 3.1.4 GST clearance certificate.
 - 3.1.5 Registration Certificate of the Machineries/Vehicles.
 - 3.1.6 Insurance Certificate of the Machineries/Vehicles.
- 3.2 Any Conditions of the bidder sent along with RFQ will not be entertained.
- 3.3 Bid of a bidder will not be considered if it is blacklisted by any of its clients or other agencies.
- 3.4 Tender with overwriting at any place will be rejected.
- 3.5 The selected bidder will be issued a LoI (Letter of Intent) before entering into an agreement.
- 3.6 Non-fulfilment of any of the terms and conditions as made herein above shall invite rejection of the tender without any further reference.
- 3.7 On acceptance of any tender the tenderer shall be liable to pay any or all lawful taxes including turnover tax as per Contract. The Corporation will not entertain any of such claim whatsoever in this respect.
- 3.8 No person, firm, co-operative society or company will be allowed to participate in the tender process if either convicted by any Court of law or blacklisted by the Corporation at any point of time. The previous conducts or records of any such tenderer, if any shall form the basis for all actions of GMC for any such purpose.
- 3.9 It would be obligatory on the part of the tenderers to sign the tender documents on all relevant pages and for all component parts thereof.
- 3.10 Parties who are supplying JCB/Dumpers to GMC on urgency basis will get preference.
- 3.11 The decision of the authority in this regard will be final and binding.
- 3.12 Submission of Bid –
 - Main envelop clearly mentioning –“QUOTATION FOR SUPPLY OF MACHINERIES/VEHICLE ON HIRE BASIS”
 - Inside the main envelope Seal & Signed Bid Document along with all required document, Bid Fee, EMD and Rate Quotation in Bidders letter Head.

Sd/-
Commissioner
Guwahati Municipal Corporation
Panbazar, Guwahati

(On Bidders Letter Head)
Annexure – I

Affix your
recent
passport size
colour photo

To
The Commissioner
Guwahati Municipal Corporation
Panbazar, Guwahati

Sub: Hiring of the various types of Machineries/vehicles for Guwahati Municipal Corporation

I/We have submitted quotation for hiring of the various types of Machineries/vehicles for Guwahati Municipal Corporations per terms and conditions specified by GMC. I/We here by read all the terms and conditions for RfQ notice and agree to abide by the said terms and conditions. I/We furnish my/our quotation as follows-

Sl. No	Particulars of Machineries/ vehicles	Rate offered in figure and words per Vehicles	Quantity (Required per day)	Quantity offered by Bidder (nos. of vehicles/machineries)
1	Poclain 50 Barge mounted	Rs..... (Rupees) only	4 nos.	
2	JCB 4DX / 3DX	Rs..... (Rupees.....) only	42 nos.	
3	Dumper 8.5 cum	Rs..... (Rupees.....) only	84 nos.	
4	DI Pick up van	Rs..... (Rupees.....) only	12 nos.	
5	Boat	Rs..... (Rupees.....) only	4 nos.	

I/We have enclosed Demand Draft No.....Date.....of

Bank

Branch.....(branch code) of Rs. 1,000/- (Rupees One Thousand) only as bid fee drawn in favour of the Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati-01. I/We shall execute the formal agreement with the GMC authority in case of allotment of the said work is made in favour of me/us prior to taking the work. I/We give my/our permanent residential address here under.

Vill:

P.O:

Dist:

Pin:

Mobile no:

Yours faithfully,

For and on behalf of (Name of Bidder)

Duly signed by the Authorized Signatory of the Bidder

(Name, Designation and Address of the Authorized Signatory)
