



**Office of the Commissioner, Guwahati Municipal Corporation::Guwahati  
:: Ganeshguri :: Guwahati-781005::**

No.GEF/84/2004/Pt-X/

Date: 10.01.2024

**TENDER NOTICE**

Sealed tenders in prescribed format are invited for settlement of 45 (Forty Five) parking places within Guwahati Municipal Corporation Area for the year 2024-25 (For 12 months w.e.f. 01-04-2024 to 31-03-2025).

Bidders can download or copy bid document from website and should enclose Rs.1000/- Demand draft/ Banker's Cheque along with tender forms with copy of terms and conditions and the documents mention there.

Willing bidders may submit their tenders in the tender Box between **10 am to 2 pm** on all working days and up to **2 pm on 12/02/2024** at GMC Office, Ganeshguri and the tender box will be opened **on the next day i.e. 13/02/2024 at 11 am** in presence of the bidders or their authorized representatives.

The respective estimated value of each parking place can be downloaded from the GMC website i.e. [gmc.assam.gov.in](http://gmc.assam.gov.in).

It is further informed that the defaulters of the Parking slots for the financial year 2023-24 or before will not be allowed to take part in the 2024-2025 Bids. Even if they submit tender the same will be rejected without scrutiny.

This has the approval of the Commissioner, GMC.

**Joint Commissioner,  
Guwahati Municipal Corporation,  
Guwahati.**

Date: 10.01.2024

**Memo No. GEF/84/2004/Pt-X/ 595 -A**

**Copy to:**

- 1) The Commissioner of Police (City), Guwahati for favour of kind information.
- 2) The Deputy Commissioner of Police (Traffic), Guwahati for kind information and necessary action.
- 3) The Director, Information & Public Relations, Dispur. He is requested to publish an advertisement in one issue of daily newspapers both in Assamese and English.
- 4) The Officer-in-Charge, Garage Branch, GMC for information.
- 5) The C.A.A.O., GMC for information.
- 6) PA to the Hon'ble Mayor, GMC for kind appraisal of the Hon'ble Mayor.
- 7) PA to the Commissioner, GMC for kind appraisal of the Commissioner.
- 8) Md. Mafizuddin Ahmed, Software Developer, GMC. He is requested to upload the notice in the GMC website and Social media.
- 9) The Nazir, Nazarat branch, GMC for information and necessary action.
- 10) Notice board.

**Joint Commissioner,  
Guwahati Municipal Corporation,  
Guwahati.**

**LIST OF PARKING PLACES FOR THE YEAR 2024-25**

<b>Parking Slot No.</b>	<b>Name of Road</b>	<b>Parking Area</b>	<b>Distance Approx (Metre)</b>	<b>Estimate Amount (for 12 months)</b>
2	H.B. Road	From Cotton Collegiate School road junction (opp. BSNL office) to Panbazar Police point, South side, Parallel parking	72m	50,581.00
3	Dr. J.C. Das Road	From M.G. Road junction to H.B Road junction (one side), Parallel parking	180m	4,04,650.00
4	A.R.B. Road	From Commissioner's point to Don Bosco School (one side), Angular parking	205m	2,03,315.00
5	G.S. Road	From Dihang Arcade to Orion Palace, East side, Parallel parking	250m	4,31,590.00
6	G.N.B. Road	From Paradise Hotel to Guwahati Sadhu Ghar, South side, Parallel parking	84m	13,910.00
7	A.T. Road	From Col J.Ali Road junction (near Police Reserve entrance) to Viswaratna Hotel (Police Reserve side), Parallel parking	210m	4,71,670.00
8	G.S. Road	From Pepe Jeans to News Live, West side, Parallel parking	150m	84,722.00
9	G.S. Road	From Pragati Manor to Wills Lifestyle, West side, Parallel parking	140m	1,71,346.00
10	G.S. Road	From Guwahati Sanitary to Silver Square, West side, Parallel parking	160m	57,535.00
11	G.S. Road	From Sri Mangala Santosh Store to Dona Planet, West side, Parallel parking	275m	2,85,782.00
13	Dispur Super Market	Guwahati Municipal Corporation office Division-V Ground		1,80,000.00
14	H.B. Road	From Panbazar Police Point to City Pharmacy, North side, Parallel parking	150m	1,50,478.00
15	G.S. Road	From Pantaloon entrance point to UCO Bank (excluding city bus stop), East side, Parallel parking	80m	4,42,586.00
16	A.T. Road	From Gate No.6 to Gate No.8 (KRB Road), South side, Parallel parking	288m	44,388.00
17	H. B. Road	From Baptist Church to Dr. JC Das Road junction (Baptist Church side), Parallel parking	120m	2,84,520.00
18	A.K. Azad Road	From Forest Office upto Srikant Hotel, One side, parallel parking	96m	44,567.00
19	G.S. Road	From Times of India office to Saharia's Path Lab (Both side), Parallel parking	60m	87,214.00
21	R.P. Road	From In fashion to Life Line Medicos, Parallel parking	95m	6,51,233.00
22	Danish Road	From Central Police Hospital entrance to S.S. Road junction, Parallel parking	180m	1,32,775.00
23	Beltola Basistha Road	From Central Nursing Home (Survey) to Beltola Tinali (Both side), Parallel parking	430m	70,944.00
24	G.S. Road	From Nandirava path to M/S Maa Kali Auto Electric shop, East side, Parallel parking	145m	9,485.00
25	Express Highway	From Union Bank to IDBI Bank, East side, Parallel parking	87m	51,214.00
26	Hengrabari Road	From NCD College to Director of Health Service office (one side along the footpath), Parallel parking	155m	39,199.00
27	Jaswant Road	From M.G. Road junction to C.K. Road junction (one side), Parallel parking	186m	44,258.00
28	G.S. Road	From Prime Bake's Special to Sangam Steel Hardware (near Hanu Boro point), West side, Parallel parking	80m	13,157.00

29	Betkuchi	Betkuchi Wholesale Fish Market (Both side)	400m	2,41,658.00
30	G.S. Road	From Sixmile Flyover landing (Dispur side) Kamrup Auto Electric House to Opp. Point Kanak Lata Path, West side, Parallel parking	180m	70,183.00
31	S.J. Road	From Vision Hospital to Shiv Mandir (one side) in rotation, Parallel parking	78m	12,646.00
32	G.N.B. Road	From Abhishek Motors to Archies Gallery, South side, Parallel parking	84m	5,059.00
34	G.S. Road	From Krishi Bhawan to Opp. Point Aasha Bora Foundation, West side, Parallel parking	630m	90,000.00
35	R.G. Baruah Road	From Dainik Janambhumi to Srinagar Path junction (Both side), Parallel parking	750m	32,878.00
38	Beltola Basistha Road	From point opp. Sankardev Netralaya office to AG office junction, East side and From Old Netralaya point to Case Construction, West side, Parallel parking	350m	10,123.00
40	Manipur East Road	From Kiranshree Hotel point to Kalimandir (K.C. Sen Road Tinali), One side, parallel parking	170m	49,481.00
41	VIP Road (Panjabari Road)	From Pratiksha Hospital entrance point to Jonaki Path entrance (in front of Express car wash centre), (Both side)	200m	1,13,796.00
42	Patharkuchi Road	from Patharkuchi road point to new bazar bridge, both side parallel parking, Basistha	480m	3,75,000.00
43	H.B. road	from Khubchand point to sikh temple point, Left side parallel parking, Fancy Bazar	120m	1,02,161.00
44	Sati Joymoti Road	from Chabipool point upto Sati Jaymati road- KC road junction (In front of Kabarasthan), Left side parallel parking, Athgaon	240m	2,04,324.00
45	Md. Tayabullah Road	from High court East end to Md. Tayabulla Road- GNB Road crossing, Dighalipukhuri side, parallel parking	385m	1,64,587.00
	Ganeshguri Flyover	Ganeshguri Flyover (excluding service lane)		13,81,886.00
	Ulubari Flyover	Ulubari Flyover (excluding service lane)		11,22,782.00
	Bhangagarh Flyover	Bhangagarh Flyover (Only 1 compartment which is in front of old Nemcare Hospital building) (excluding service lane)		2,87,893.00
	Athgaon Flyover	Athgaon Flyover (excluding service lane)		5,62,498.00
	Lachit Ghat	Lachit Ghat Parking (excluding service lane)		2,49,480.00
	Shraddhanjali Flyover	Shraddhanjali Flyover, Zoo road (excluding service lane)	4635 sq.m.	18,25,000.00
	Arya Nagar Flyover	Arya Nagar Flyover, Sarabbhati (excluding service lane)		13,39,550.00

  
 Joint Commissioner  
 Guwahati Municipal Corporation  
 Guwahati

## **TERMS AND CONDITIONS OF LEASE OF PARKING PLACE FOR THE YEAR 2024-2025**

- 1) The lease period shall be for 12 (Twelve) months only and would be effective from 01/04/2024 to 31/03/2025 in respect of the 45 (Forty Five) nos. of parking places as mentioned in the tender notice.

The completed tenders are required to be submitted in sealed envelope super scribing on the envelope indicating as follows:

a) To,  
**The Commissioner,  
Guwahati Municipal Corporation,  
Ganeshguri, Guwahati-781005.**

b) "Tender for settlement of parking place at ..... under  
Guwahati Municipal Corporation".

The Envelope shall indicate the name and address of the bidder. Incomplete, late or tenders received without Earnest Money deposit (For short, EMD) and the details as asked for the tender documents will not be considered.

- 2) The tender must be accompanied by a non-refundable tender fee of **Rs.1000/- (Rupees One Thousand)** only by Demand Draft/ Banker's Cheque (**in favour of Commissioner, GMC**) along with tender forms with copy of terms and conditions and the documents mention there (as mentioned in the tender notice). He is also required to deposit an earnest money deposit (EMD) (**F.D. in favour of Commissioner, GMC valid for at least 1 year 6 months**) equal to 10% (Ten percent) of Estimate value for General category persons and 5% (Five percent) of Estimate value for S.C., S.T. and OBC bidder.
- 3) A photocopy of the Pan Card, Voter ID, Up to date Income Tax clearance certificate, Financial sound certificate, GMC Property Tax Receipt, the Trade licence obtained from the G.M.C. and GST registration certificate in favour of the bidder, should be enclosed with the tender document while submitting, else the tender will be rejected outright and no clarifications/ shortfall documents may be sought during evaluation.
- 4) If any bids submitted for settlement of the parking places under the Guwahati Municipal Corporation appear to be unreasonably high, reckless and highly disproportionate, if there is probability or apprehension of indulgence of extortion activities to realize such settled value, the Commissioner, GMC shall have every right to reject such offer.
- 5) The bidders should quote in figure as well as in words the rate and amount tendered by them. All corrections in the tender papers shall be attested by the dated initials of the bidders.
- 6) Where the rate quoted by the bidder in figures and in words do not tally, the amount written in words shall be taken as correct. The rate should be quoted for 12 (Twelve) months only.
- 7) The distances shown in the list of city parking places are approximate. If any City Bus stand falls within the parking slot 15 meters from both sides of city bus stand shall be excluded from parking of vehicles. In case of notified Auto Stand, the net auto stand area has to be excluded from parking of vehicles by the lessee. Bidders are requested to make physical survey of the parking places for their satisfaction before bidding.
- 8) **Selection Process:**  
a) After scrutiny of the documents submitted by the bidders, the successful bidder will be intimated by giving a **LoI (Letter of Intent)** to him/her.

- b) After getting the LoI the selected bidder has to submit an Agreement & shall deposit 50% of the settled value as advance deposit as per stipulated time mentioned below:

Sl No.	Documents/ Amount	Due Date
1.	Agreement	Within 5 working days
2.	50% Security Deposit	Within 2 working days after submission of the agreement

- c) After receiving the above mentioned documents the bidder will be given a final order granting the lease of the parking. The balance 50% amount of settled value will have to be deposited by the bidder in 2 (Two) equal installments, the 1<sup>st</sup> installment needs to be paid within 3 (Three) months and 2<sup>nd</sup> installment needs to be paid within 6 (Six) months from the issue date of the final order.
- d) On default, the bidder will be disqualified and his earnest money so deposited in the prescribed form shall be forfeited. In such a situation, the next highest bidder shall stand qualified for the next offer.
- e) If the lessee/bidder fails to pay any of the installments within the stipulated time as mentioned in the order granting lease of parking, 10% penal interest shall be charged against any such delayed payments. Further, if the lessee fails to pay installment within 3 (three) months, the lease would be terminated forthwith and the parking place will be taken over by GMC and earnest money and the advance payment so deposited shall be forfeited declaring the lessee as defaulter. Defaulting lessee shall be liable to be blacklisted and shall be prohibited from participating in any tender process of the Corporation in future. Any arrear due to the Corporation by the lessee, shall be recovered either under the provisions of the Chapter XX of the Guwahati Municipal Corporation Act, 1971 or under the Bengal Public demand recovery Act, 1913, or as the Commissioner may decide in this behalf.
- 9) On acceptance of any tender, the bidder shall be liable to pay any taxes as per Contract Act and the Corporation will not entertain any such claim whatsoever in this respect. The rate quoted by the bidder should be in the following format:

Bid Value	GST( 18 % of bid value)	Total Bid value including GST

- 10) No remission for Bharat bandh or Assam bandh or local bandh or COVID-19 pandemic or any such thing will be entertained.
- 11) In case of any delay for issuance of the final lease order, the adjustment will be made considering the issue date of the lease order as lease starting date. The total payable amount will be calculated starting from the issue date of the lease order up to the end date of the lease and this adjustment will be made during the last installment of the lease.
- 12) No person, firm, co-operative society or company will be allowed to participate in the tender process who/which was either convicted by any Court of law at any point of time or blacklisted by the Corporation in connection with any contract or held irresponsible in any, matters of the Corporation. The previous conduct or records of any such bidder, if any shall work out the basis for such purpose.
- 13) Any bidder who withdraws his tender after submission of the tender but before opening of the same for such modifications which are not acceptable to GMC, then the Commissioner, GMC without prejudice to any other right or remedy, will be at liberty to forfeit earnest money.

- 14) It would be obligatory on the part of the bidders to sign the tender documents on all relevant pages and for all component parts thereof. Use of whitener pen is strictly prohibited.
- 15) The settled bidder, to be later named as lessee, shall be entitled to levy parking fee as per the rate prescribed below and all collections are to be made through Android POS based ticketing system.

### Schedule I

**Table-A**

**Prescribed Rate:**

Sl. No.	Parking Hours	Parking of Scooter / Motor Cycle (2 wheeler)	Parking of Car / Van (3/4 wheeler)	Truck (only 4 wheelers) etc.
1	For first two hours	Rs. 5/-	Rs. 10/-	Rs. 20/-
2.	For every subsequent hour (After first two hours)	Rs. 5/-	Rs. 10/-	Rs. 20/-

- 16) At the time of parking, a ticket for parking shall be issued to the owner / driver of the vehicle by the lessee where entry time and exit time of the vehicle should be clearly mentioned. The collectors present at the parking place should maintain the social distance as mandated by COVID 19 guidelines, wear mask, hand gloves and maintain proper hygienic condition at the parking slot, as a precautionary measure against the pandemic situation.
- 17) Excess demand of parking fee beyond the prescribed rate is strictly prohibited. Any complaint of charging excess money shall lead to institution of Criminal proceedings under law against the settled bidders and his agents or representatives and will result in cancellation of lease without assigning any reason thereof.
- 18) The lessee must not sub-let or use the parking place for any business/means other than parking, failing which will result in termination of the lease without assigning any reason thereof.
- 19) The lessee shall maintain a register wherein registration no. of the vehicle and name of the person driving the vehicle shall be recorded.
- 20) The lessee shall use Digital Camera (CCTV cameras for flyovers and must check vehicles on entry with under vehicle search mirror and metal detector), and other necessary equipments required for implementation of this contract and take photographs of the persons driving the vehicle and keep records with him at the time of parking, date wise for at least last 7 (seven) days for verification by authorities, else action will be initiated as per law and tender will be cancelled forthwith.
- 21) The lessee shall maintain proper lighting of the entire parking space under the flyover in order to prevent any untoward incident.
- 22) The period of parking shall be confined from **8 A.M. to 10 P.M.** only. The lessee shall not operate any parking outside these hours.
- 23) Parking fees should not be levied on Govt. and GMC vehicles while on duty.
- 24) The Commissioner, GMC reserves the right to disqualify any tender/ terminate the lease without assigning any reason thereof.
- 25) Municipal bins in and around the parking place are to be monitored closely by the lessee & the lessee shall inform NGO/GMC Engineers in case the bins are full.



- 26) The engagement holder or his employee should keep close liaison with concerned police stations and inform immediately if any suspicious object is noticed.
- 27) The engagement holder or his employee should be in prescribed dress code with display of identity card while on duty. The identity card shall be issued from GMC after police verification. The workmen shall possess good behavior and should be polite while dealing with the owners of the vehicles.
- 28) Two wheelers with baggage should not be allowed to enter the parking place. Ensuring the same will be the duty of lessee and his agents.
- 29) The engagement holder is responsible for any theft/burglary of the vehicle once it is parked in a parking lot.
- 30) The lessee or his agent shall issue the parking receipt as soon as vehicle enters and is parked in the parking lot so that there is effective supervision of the vehicle. The receipt should be 'CANCELLED' by a cross when the vehicle is taken away.
- 31) The lessee shall adhere to any new instructions issued from time to time by the GMC as to the mode and methodology of parking fee collection and strictly follow the procedures prescribed therein.
- 32) The violation of any of the terms and conditions shall lead to termination of the lease agreement with the lessee.

**Joint Commissioner,  
Guwahati Municipal Corporation,  
Guwahati.**



## Guwahati Municipal Corporation Ganeshguri : : Guwahati

### TENDER FORM FOR LEASE OF PARKING PLACES UNDER GUWAHATI MUNICIPAL CORPORATION FOR THE YEAR 2024-25

Affix Passport  
size photograph  
of bidder.

Name of the bidder with present address (in block letters) .....

.....  
.....

(In case of Firm/Company/ Co-Op Society, give the name and address of the person signing the tender who represents the same)

1. (a) Age on 01.01.2024 :  
(b) Name of the locality :  
(c) Road :  
(d) Village/Ward No. :  
(e) Holding No. :  
(f) Mouza :  
(g) Police Station :  
(h) Post Office :  
(i) Registered office address :  
(in case of company /co-op  
Society /Firm)  
(j) Phone Number :

2. Father's Name and address :  
(a) Locality :  
(b) Road :  
(c) Village /Ward No. :  
(d) Holding No. :  
(e) Mouza :  
(f) Police Station :  
(g) Post office :  
(h) District :  
(i) Phone Number :

3. Correspondence address with proper :  
address, with Exact location (Tender :  
shall not be accepted, if the exact :  
information not provided)

4. Name of the parking place for which :  
the tender is submitted (in block :  
letters)

5. Bid Offer for the year 2024-25 : Rs.  
(For 12 Months)  
(Both in figure and words) :Rupees

6. Whether the bidder has ever :  
succeeded in settlement of any :  
Check-gate / Parking places Market :  
under GMC :  
(a) If so, mention the name and :  
the year of settlement. :  
(b) Are you a defaulter? :



7. Particulars of demand draft and amount of earnest money paid :
8. Particulars of demand draft of the non-refundable tender fee deposited :
9. PAN Card with Number (Copy is to be enclosed with attested) :
10. Voter ID (Copy is to be enclosed with attested) :
11. GST Registration No. ( Copy is to enclosed with attested) :
13. Whether the bidder belongs to a recognized SC/ST/OBC (if so, enclose attested photocopy of certificate) :
14. Particulars of land /immovable property, if any, held by the bidder

- (a) Area of Land :
- (b) Dag No. :
- (c) Patta No. :
- (d) Village/Ward No. :
- (e) Mouza :
- (f) Police Station :
- (g) District :
- (h) Holding No.:                      Ward No.:

(In case the of building, particulars of land and building situated over the land)

**Signature of bidder**

**Date:**

## DECLARATION

I, Shri/Smti. .... S/O,W/O,D/O..... age .....a  
permanent resident ..... Path/Road/Village of Guwahati .....  
(Pin).....under ..... Police Station in the District ..... of the Ward No ..... Phone  
No..... do hereby solemnly declare and affirm as follows:

1. That, I have gone through the tender form and terms and conditions prepared for the purpose. I have fully understood the meaning and implication of each of them, and having fully understood all of them, I am willing to abide by all of them without any objection and reservation.
2. That I shall not demand or receive from any owner or driver of any vehicle or owner fee more than the rates approved by the Guwahati Municipal Corporation.
3. That if any conclusive evidence could be established by any aggrieved person or by the GMC authority which is contrary to any of the terms conditions and my declaration at Para 2 above, the violation being committed either by my agent or employees, the Commissioner, GMC shall be at liberty to cancel, reject and terminate forthwith, as the case may be, the tender or the lease at any stage during the time of settlement or during the lease period. I shall have no claim for compensation, remission or indemnification from the Corporation.
4. That I am willing to take the settlement of the parking place at the amount mentioned in my tender, with the purpose of collecting tax or fee at the prescribed rate.
5. That, I will not withdraw the tender, offered by me during the time that will be required for information of acceptance being given to me, nor will I withdraw it afterwards, should my tender be accepted. If I withdraw the tender or refuse to accept the lease settlement, than my earnest money and advance payment, so deposited, shall be forfeited by the Commissioner forthwith and also be liable to pay such amount of deficiency caused due to re-tender or settlement with next height tenders in turn as the Commissioner may consider necessary to make good whole of the loss and damages that may be suffered by the GMC in consequence thereof and I shall pay the same, and if fail to pay, than it will be recovered from me as an arrear of Municipal Tax under the provision of the Chapter XX of the GMC Act,1971 and Bengal Public Demand Recovery, Act,1913, as the Commissioner may decide.
6. That I am not a defaulter of any amount of the Guwahati Municipal Corporation within the meaning as the terms and conditions have defined, and if this assertion is proved to be contrary, the Commissioner shall be at liberty to take any action in accordance with the laws of the country, including the termination of the lease.

**Signature of Bidder**

**Date:.....**

**OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION : : GUWAHATI  
:::: GANESHGURI : : GUWAHATI-781005 ::::**

**FORM OF SELF DECLARATION**

I, Shri / Smti ..... , Son / Daughter of  
Shri ..... , age ..... years ,  
resident of ..... , District  
..... , Assam hereby declare that the information given above and  
in the enclosed documents is true to the best of my knowledge and belief and  
nothing has been concealed therein. I am well aware of the fact that if the  
information given by me is found false / not true, I will have to face punishment  
as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Signature of the bidder