



OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION::GUWAHATI
:: GANESHGURI:: GUWAHATI ::

No.GHA/11/2023/

Date:06/01/2024



NOTICE

It is a general information to all advertising agencies/firms under Guwahati Municipal Corporation that this office has partially modified the checklist for permission of hoardings within the jurisdiction of Guwahati Municipal Corporation. The updated checklist for permission of hoarding is as follows-

1. General trade license for advertisement in the name of the agency
2. Agreement executed between land/ building owner and proprietor of the agency
3. Updated property tax receipt of the building owner
4. Structural Safety Certificate (from certified engineer)
5. NOC from APDCL (if electric connection present)
6. Site map or Google map snapshot
7. GPS Coordinates
8. NOC from building owner/Landowner if the agreement is executed by someone other than the building owner
9. NOC from Deputy Commissioner of Police, Traffic, Guwahati City
10. NOC from concerned road owning agencies i.e. PWD, Roads/National Highway Authority of India (whichever is applicable)

All agencies/firms are directed to comply with the new changes and requested to submit all relevant documents while seeking permission for hoarding from Guwahati Municipal Corporation.

Matter to be treated as most urgent.

Commissioner
Guwahati Municipal Corporation
Guwahati

Date:06/01/2024.

Memo No: GHA/11/2023/03

Copy to:

1. The Hon'ble Mayor, GMC, for favour of kind information.
2. The State Project Director, ARIAS Society, Khanapara, Guwahati, for favor of kind information and necessary action. He is requested to make necessary changes in the Sewa-Setu portal for smooth functioning of the online services related to advertisements.
3. The Joint Commissioner, GMC, for information & necessary action.
4. The Collector, GMC, for information & necessary action.
5. Office file.

Commissioner
Guwahati Municipal Corporation
Guwahati

