

GUWHATI MUNICIPAL CORPORATION



QUOTATION FOR SUPPLY OF BATTERIES OF VARIOUS SIZES

Name of Bidder:

Full Postal Address:

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Fax No:..... **Tel No:**.....

Mobile No.: **E-mail:**

Reference of cost of Bid Document:

Receipt No: **Date:**



OFFICE OF THE GUWHATI MUNICIPAL CORPORATION
Garage Branch :: Dr. B. Baruah Road :: Ulubari :: Guwhati - 7

DETAILED BID NOTICE

The Commissioner, Guwahati municipal Corporation invite bid from the Manufacturer/Authorized Dealer or supplier for supply of “Batteries of various size”.

Quotation complete in all respects as per terms & condition below is to be submitted on or before 2.00 PM of 27/09/2019 in the office of Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati – 781001 and shall be opened on the same date and venue at 2.30 PM in presence of Bidder or their authorized representative. However the undersigned reserved the right to alter the opening date due to unavoidable circumstances.

Sl. No.	Details	Bid Document Fee	Earnest Money	Eligibility
1	Supply of “Batteries of various size” .	Rs. 1000.00	Rs. 10,000.00	Manufacturer/ Authorized Dealer/ Supplier

Terms & Condition:

1. Every bidder must pay the bid document fee as a non refundable fee as outlined in the table above by depositing the amount at Cash Branch, GMC, Panbazar, Guwahati – 781001 or in the form of Demand Draft drawn in any Nationalized/Scheduled Bank in favour of Commissioner, Guwahati Municipal corporation, payable at Guwahati, on or before the date specified above and submit the money receipt with the bid at the time of submission.
2. The Bidder shall furnish, as part of the bid, a bid Security mentioned in table above. The Bid Security shall be either in the form of TDR or FDR, drawn in any Nationalized/Scheduled Bank in favour of Commissioner, Guwahati Municipal Corporation, payable at Guwahati. The bid securities of unsuccessful bidders will be returned within 45 days of the bid validity period or after the signing of the contractual agreement with the successful bidder whichever is earlier.
3. Rate shall have to be quoted clearly both in word as well as in figure at the Rate Sheet (Financial Bid). Any corrections should be properly initiated otherwise the quotation will be treated as irregular.
4. The quoted rate will be valid for 1 (one) year.
5. The quotationer should clearly state the name of work and other details over the sealed envelope with their name and address.
6. Preference will be given to those bidders who have supplied the same item for which tender called for to any municipal organization.

7. Bidders must enclose copies of performance certificate from the representative Municipal Corporation / Board where they supplied such material.
8. Even though the bidders meet the above criteria, they are liable to be rejected, if they have made misleading or false representation in the forms, statements and attachments submitted and or record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failure etc.
9. All the document submitted should be notarized or self attested.
10. The bidders must furnish the full postal address along with the contact numbers and email address so that any further information can be sent them by mail.
11. The bidder must submit photocopies of Trade License, PAN Card, GST registration certificate, performance certificate from Municipal Corporation/Board at the time of submission of bid document failing which quotation will be rejected.
12. The material shall have to deliver within 10 days from the date of issue of supply order.
13. The rates quoted should be F.O.R. Guwahati and inclusive of GST and other taxes & duties and the material must delivered at Garage Branch, GMC, Dr. B. Baruah Road, Ulubari, Guwahati – 7 within the stipulated time. TDS will be deducted.
14. The quotationer who have been black listed in past for their principal's product by any municipal organization are not eligible.
15. Any dispute regarding bid or material supplied the decision of Commissioner, GMC will be final.
16. 100% payment will be made after delivery of the material satisfactorily.
17. The undersigned reserve the right to accept or cancel any or all bid without showing any reasons there off without creating any liability whatsoever.

**Commissioner
Guwahati Municipal Corporation
Guwahati.**

FINANCIAL BID

Address of the Tender Inviting Authority:
Commissioner
Guwahati Municipal Corporation
Panbazar, Guwahati-1

(This Tender Document is Not Transferable)

Sl. No.	Description	Size	Qty	Rate	
				In Rs.	In Figure
1	Supply of Batteries	1000 MAH	Each		
2		130 R AMP	Each		
3		AAM-NT- 700E.41R, 12 volt 100AM	Each		
4		Exide MRED-700R			
5		AAM-NT- 700E41R	Each		
6		AAM-BL 800 RMF	Each		

N.B: Quantity may vary at the time of issue of supply order.

The rate should be quoted in both words and figures. In case of difference between these two, the lower of the two shall be taken into consideration.

The rates mentioned above should clearly include GST and any other Local taxes, Custom Duties, Excise Duties, any mandatory levies etc. including Entry Tax. Terms such as "Local Taxes extra" should not be mentioned.

Bidders signature & Stamp/Seal

Address

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