



OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION
Veterinary Branch:: Lakhtokia, Guwahati – 01

No.-GVT/F-35/2023/12

Date: 23/03/2023

TENDER NOTICE

Sealed tenders accompanied by Demand Draft / Banker's Cheque / STDR (in favour of the Commissioner, GMC validity for one year) of Rs. 2000/- (Rupees two thousand) only are invited from intending individuals, co-operative societies, companies Firms etc. for lease settlement of animal pound under Guwahati Municipal Corporation for the year 2023-24 w.e.f. 01/04/2023 to 31/03/2024. The details are as follows:

Sl. No.	Name of Animal Pound	Ward No.
01	Settlement of Jalukbari Animal Pound at Jalukbari	01 to 30
02	Settlement of Khanapara Animal Pound at Khanapara	31 to 60

Tender forms along with copy of terms and conditions may be obtained from the Office of the Guwahati Municipal Corporation at Lakhtokia, Veterinary Branch on payment of Rs.2000/- (Rupees two thousand) only as non-refundable tender form fee from 23/03/2023 to 30/03/2023 in between 10.00 AM to 2.00 PM.

Willing bidder may submit their tenders in the tender box between 12 PM to 2.00 PM of 31/03/2023 at GMC Office at Lakhtokia. No tenders will be received after 2.00 PM on that day under any circumstances. Tenders will be opened at 2.50 PM on the same day in presence of the tenderers or their representative/authorized agents.

The detailed information in this regard may be collected from Veterinary Branch of GMC Office at Lakhtokia during office hours on all working days. The respective estimated value can also be downloaded from the GMC website i.e. www.gmcportal.in or online.assam.gov.in.

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Commissioner

Guwahati Municipal Corporation
Guwahati

Date: 23/03/2023

Memo No. GVT/F-35/2023/12 -A

Copy to:

1. The Hon'ble Mayor, GMC for kind information.
2. The Chairman, Health & Veterinary Branch, for kind information
3. The Additional Commissioner, GMC for information.
4. The Director, D.I.&P.R. with requested to publish the enclosed tender notice in specified newspapers i.e. 'The Sentinel' and 'Niyomiya Barta'.
5. The Collector, Enforcement Branch, GMC. He is asked to provide adequate numbers of MCP's at the tender venue on the tender date.
6. The Chief Account & Audit Officer, GMC for information and necessary action.
7. Md. Mafizuddin Ahmed, Software Developer, GMC. He is request to upload the notice in GMC website.
- ✓ 8. Office Notice Board.


Commissioner

Guwahati Municipal Corporation
Guwahati



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OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION
Veterinary Branch ::: Lakhtokia, Guwahati – 01

TERMS AND CONDITIONS FOR LEASE SETTLEMENT OF ANIMAL POUNDS OF GUWAHATI
MUNICIPAL CORPORATION FOR THE YEAR 2023-24 (w.e.f.01.04.2023 to 31.03.2024)

1. The completed tenders are required to be submitted in sealed envelope super scribing on the envelop indicating as follows:
 - (a) To,
The Commissioner
Guwahati Municipal Corporation
Bhangagarh, Guwahati-781005
 - (b) “Tender for settlement of wards of Guwahati Municipal Corporation.”
 - (c) The envelope shall indicate the name of the wards for which tender is submitted, address of the tenderer. Incomplete or late received tenders without Earnest Money deposit (For short, EMD) and the details as asked in the tender documents will not be considered.
2. The tenderer in person or representing any firm, co-operative society or company shall be termed as “lessee” at all times and for all purpose of the tender works.
3. The Commissioner, Guwahati Municipal Corporation however reserves the right to grant extension of the lease period, under special circumstances subject to approval of the Corporation and subject to satisfaction in fulfilling terms and condition by the lessee. In such case lessee has to offer enhanced value of 20% per annum over the settled value of this wards.
4. All corrections in the tender papers shall be attested by the dated signature of the tenders. The tenders not intending for the work after purchase of the tender documents are advised to return the tender document within one week after its purchase. However, the cost of tender will not be refunded.
5. Tenders not accompanied by the following would liable to be rejected:-
 - i) The tender must be accompanied with the earnest money-cum-security deposit equivalent to Rs.2000/- tenders in the form of a Demand Draft / Banker’s Cheque / STDR in favour of the Commissioner ,GMC (validity for one year).
 - ii) Copy of PAN Card
 - iii) Copy of Up-to-date Trade Licence of GMC.
 - iv) Copy of up-to-date GMC Property tax.
 - v) Copy of Voter ID / Aadhar Card.
 - vi) Original Copy of current Financial Soundness Certificate from the Bank authority.
 - vii) 2 copies of recent Passport size photograph.
 - viii) Copy of Tender form fee receipt.
6. An agreement as well as Indemnity Bond for proper performance of contract is to be submitted by the lessee.
7. The selected tenderer has to manage sufficient high land for running the Animal Pound and Guwahati Municipal Corporation will not provide any land for the purpose.
8. The responsibility of entire livestock within the pound and during the transportation from the place of seizure will lie with the lessee. The lessee shall be responsible for any litigation in this regard.
9. The lessee should strictly follow “The Transport of Animal Rules, 1978”.
10. The lease period shall be for 01 (one) year only and would be effective from the date of written order / LOI (Letter of Interest) of settlement. The lessee will deposit an amount of Rs. 50,000/- (Rupees Fifty thousand) only as security money to GMC.
11. The lessee is to maintain a register giving full description of livestock along with photograph in the pound and display daily position on board.
12. Seizure of animals will be done during the day time only and the lessee must accompany Veterinary Officer or his authorized staff during seizure. Without presence of staff of Veterinary Branch, GMC the lessee cannot seize animals.
13. The lessee should inform all police Station of Guwahati City about his seizure days.

Form No:-.....

Date:-.....



Guwahati Municipal Corporation
Bhangagarh:::Guwahati – 05

TENDER FORM LEASE SETTLEMNET OF ANIMAL POUNDS UNDER
GUWAHATI MUNICIPAL CORPORATION FOR THE YEAR 2023-24
(w.e.f. 01.04.2023 to 31.03.2024)

Name of the tenderer with present address (in block letters):

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(In case of Firm/Company/Co-Op Society, give the name and address of the person signing the tender who represents the same)

1) Present Address -

- (a) Age on 01.01.2023 :
(b) Name of the locality :
(c) Name of Road :
(d) Village/Ward No. :
(e) Holding No. :
(f) Mouza :
(g) Police Station :
(h) Post Office with PIN :
(i) District :
(j) Registered office address (in case of company/co-op Society/Firm)
(k) Valid Mobile Number & valid email ID :

2) Permanent Address-

- (a) Locality :
(b) Road :
(c) Village/Ward No. :
(d) Holding No. :

- (e) Mouza :
- (f) Police Station :
- (g) Post Office with PIN :
- (h) District :
- (i) Valid Mobile Number :
- 3) Correspondence address with proper address, with Exact location, if not tender shall not be accepted :
- 4) Name of the Pound which the tender is submitted :
- 5) Offered Amount for the year 2023-24 (Security Money) :
- 6) Whether the tenderer has ever succeeded is settlement of any pound :
- (a) If so, mention the name :
- (b) Are you a defaulters ? :
- 7) State the particulars/figure of the earnest money paid in the form of Bankers Cheque/Demand Draft with number and date :
- 8) PAN Card with number (Copy is to be enclosed) :
- 9) Authorized Income Tax payment Statement of Income Tax Clearness Certificate (Copy is to be enclosed original or Photostat with attested) :
- 10) Number and date of trade Licence from obtained from GMC in the name of the tenderer (attested copy is to be enclosed with) :
- 11) Copy of up to date property tax receipt of GMC :
- 12) Voter ID No. / Aadhar Card No. (Copy is to be enclosed original or Photostat with attested) :
- 13) Number and date of financial soundness certificate (original to enclosed) with name of the Bank Branch. :

14) Number and date of receipt of the non-refundable tender fee deposited in GMC (Copy is to be enclosed) :

15) Detailed particulars of land /immovable property held by the tenderer, if any

(a) Area of land :

(b) Dag No. :

(c) Patta No. :

(d) Village/Ward No. :

(e) Mouza :

(f) Police Station :

(g) District :

(h) Holding No. :

Dag No.

(In case the of building situated over the land)

(a) The description of the building :

(b) Present value of the building :

(c) Present value of the land :

Signature of the Tenderer

Date: