



**OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION
:: PERSONNEL BRANCH :: GUWAHATI- 781001 ::**

No: GPR/55/2020/2/1364

Date:25/11/2020

NOTICE

Applications in Enclosed Form along with supporting documents are invited from the intending candidates who are native citizen of Assam and fulfil the eligibility norms of educational qualification, age, work experience etc as mentioned below for the post of Law Officer in Guwahati Municipal Corporation on contractual basis. The appointment shall be made purely on contractual basis for a period of 11months only, however the contract may be renewed depending on the satisfactory annual performance. Candidates who fulfil the criteria need to fill up the Application form and submit in the GMC drop box at the Uzanbazar GMC Office, Guwahati-01 latest by 16th December 2020.

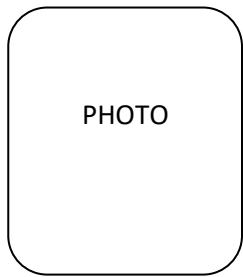
Name of the Post	Qualification	Experience	No of Vacancy	Age-Limit	Salary
Law Officer	Bachelor Degree in Law with knowledge of computers and MS Office.	Minimum 2 yrs of experience in the related field is required.	01	Max 40	Rs. 33,500/- pm

How to apply:

1. Valid email id and phone number should be given during filling up the application.
2. The shortlisted candidates have to appear for selection process for which no TA/ DA shall be paid.
3. Persons employed in Govt./Semi Govt. Organizations/ Autonomous Bodies must submit NOC from their present employers.
4. The engagement will be on contractual basis for a period of 11 months only. Based on performance and requirement of GMC, contract may further be extended.
5. Incomplete applications shall be rejected and only shortlisted candidates will be called for interview/ test. The list of shortlisted candidates shall be published in the website "gmc.assam.gov.in". in the link gmc.assam.gov.in/resource/recruitment.
6. Candidates shall bring original documents/ certificates at the time of selection procedure for verification, failing which they shall not be allowed to appear. Candidates are required to bring PAN card or any Valid ID and/ or address proof at the time of selection test(s).
7. The Guwahati Municipal Corporation reserves the right to reject any or all the applications without assigning any reasons thereof. Decision of the Commissioner, GMC will be final and binding in this regards.
8. Any dispute with regard to the selection/ recruitment process shall be governed by and interpreted in accordance with the laws of Assam State/ the Country (India) and under the jurisdiction of Guwahati Court.
9. For any updates, the candidates are advised to visit this website regularly.
10. Canvassing in any form/ bringing in any influence; political or otherwise will be treated as a disqualification for the posts "INTERIM ENQUIRY WILL NOT BE ENTERTAINED".

Sd/-
Commissioner,
Guwahati Municipal Corporation,
Guwahati

APPLICATION FORM



To,
 The Commissioner,
 Guwahati Municipal Corporation,
 Panbazar, Guwahati.

Name of the Post

1. Name in Full(Block letter) :
2. Present Address :Vill/Town
3. Permanent Address :Vill/Town
- (Attach Address Proof)*
4. Father's name & Address :
5. Place of Birth including Police :
- Station and district & P.O.
6. Are you a citizen of India and if so how? (Copy of Citizenship certificate should be enclosed where necessary) :
7. Educational qualification:

Sl. No.	Standard	Name of Board/University	Percentage/Marks	Or CGPA	Enclosure
1	Class-X or Equivalent				
2	Class-XII or equivalent				
3	Bachelor Degree or Equivalent				
4	Master degree or Equivalent				

8. Other Qualification :
9. Work Experience (i) Nos. of years :
- (ii) Details :
- (iii) Attach Documents :
10. Age on the 1st January 20.... (According to HSLC certificate copy of which should be enclosed) :
11. Present Occupation(if any) :
12. Previous appointment held (if any) :
13. Are you a temporary or retrenched personal of Temporary Departmental of the Govt. of Assam (Answer 'Yes' or 'No') State particulars:
14. Are you trained in or a member of the National Cadet Corps of Territorial Army or trained Home Guards and Civil Defense Volunteers, if so give particulars. :
15. Employment Registration No. :
16. Whether there is any Govt./Semi Govt. Employees in your family if any, particulars of such family member like relationship, name of the job, pay drawn, place of posting, permanent/Temporary etc. should be furnished.:

DECLARATION

I am a candidate for the postand the stated above are true to the best of my knowledge and behalf. In case of any false statement, I am liable to any action the Government deem fit and proper.

19. To be filled in by Candidate
 Date.....
 Place

Mobile No.:
 Email id:

Signature in full