



Office of the Commissioner, Guwahati Municipal Corporation : : Guwahati

No.GHA/505/2016/ 8

Date: 27.05.2016

SHORT TENDER NOTICE

Tender in prescribed form are invited for lease of 5(Five) sites for construction of Hoardings within Guwahati Municipal Corporation Area . The tender document can be purchased with tender fee of Rs 1000/- (Rupees one thousand) only from the office of the Commissioner, Guwahati Municipal Corporation. The tender will be received between **10 A.M. to 02:00 PM** on **08.06.2016** and opened at **3 P.M.** on **the same day** before the tenderer or their authorized representative.

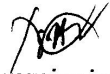
Tender document and details of respective list of each hoarding place may be obtained from the Office of the Commissioner, Guwahati Municipal Corporation, Panbazar, Guwahati-1 between **10:00 AM to 03:00 PM** from **30.05.2016** till **07.06.2016**. The details can also be downloaded from the GMC website i.e. www.gmcportal.in or online assam.gov.in.

**Commissioner,
Guwahati Municipal Corporation,
Guwahati.**

Date: 27.05.2016

Memo No.GHA/505/2016/ -A
Copy for kind information to:

- 1) The Hon'ble Mayor, GMC for favour of kind information.
- 2) The Principal Secretary to the Govt. of Assam, Guwahati Development Department, Dispur for favour of kind information.
- 3) The Commissioner of Police (City) Guwahati for favour of kind information.
- 4) The Deputy Commissioner, Kamrup (Metro), Guwahati for favour of kind information.
- 5) The Member, Mayor-in-Council, Taxation and Finance and Planning and Development, GMC for information and necessary action.
- 6) Superintendent. Hoarding Branch, GMC for necessary action.
- 7) R Singh, MIS Specialist GMC with request to publish in the websites.
- 8) M/s. Exclusive Advertising Pvt Ltd. He is requested to publish enclosed advertisement in one English daily and in one Assamese daily news paper in one issue and to submit bill to the undersigned.
- 9) Notice board.


**Commissioner,
Guwahati Municipal Corporation,
Guwahati**

TERMS AND CONDITIONS OF LEASE OF HOARDING SPACE

1. The lease period shall be for three years w.e.f 2016-17 (Part) upto 31st March,2017 only as mentioned in schedule –A.

The completed tenders are required to be submitted in sealed envelope super scribing on the envelope indicating as follows:

a) To,
**The Commissioner,
Guwahati Municipal Corporation,
Panbazar, Guwahati-781001.**

b) "Tender for lease of sites for construction of Hoardings at
..... under Guwahati Municipal Corporation".

The Envelope shall indicate the name and address of the tenderer, Incomplete, late or tenders received without Earnest Money deposit (For short, EMD) and the details as asked for the tender documents will not be considered.

2. The tender must be accompanied by a non-refundable tender fee of **Rs.1000/- (Rupees one thousand)** only and 10% (Ten percent) of bid value as earnest money for General category persons and 5% (Five percent) of bid value as earnest money for S.C. and S.T. tenderer.

The earnest money shall be deposited by way of a demand draft drawn in favour of **The Commissioner, GMC** payable at Guwahati.

3. The following documents are required to be submitted along with the tender :
 - a) A photocopy of the Photo id proof (e.g. Pan Card/Voter ID/Driving License) of the bidder/partner/authorized signatory of the company as the case may be.
 - b) Trade license obtained from the G.M.C
 - c) If any bid appear to be unreasonably low or high, reckless and highly disproportionate then the Commissioner GMC shall have every right to reject such offer.
4. Rate for each site should be quoted separately.
5. The Rate should be quoted on per annum basis. For the year 2016-17 the amount payable will be calculated on prorata basis.
- 6) The rate should be quoted in figure as well as in words. If there is any discrepancy between the two then the rate quoted in words will be considered.
- 7) All corrections in the tender papers shall be attested by the dated initials of the tenderer.
6. There is no estimated / base value for sites. The tenderer may quote at his / her own quoted rate after proper inspection of the site.
7. The lengths the hoarding sites shown in the list are approximate. Bidders are requested to make physical survey of the sites for their satisfaction before bidding.
8. If the bidder wants to erect lit hoardings then NOC will be issued by Guwahati Municipal Corporation. The bidders will have to obtain connection from APDCL in his name.
9. NOC from other agencies such as APWD, Police ,if necessary, wil have to be obtained by the bidder.
10. All precautions should be taken by the bidder regarding stability, safety and security of the hoardings ,so that no damage is caused to any person, public or private property.

11. Selected bidder will have to deposit the lease amount for the year 2016-17 within 3(Three) days of receipt of intimation from the undersigned. On default, the bidder will be disqualified and his earnest money shall be forfeited. In such a situation, the next highest bidder shall stand qualified.
12. For the year 2017-18 and 2018-19, the lease amount will have to be paid within 15th March of the preceding year i.e. by 15.03.2017 and 15.03.2018 respectively.
13. The successful bidder will have to pay Hoarding tax to GMC as per the prevailing rates.
14. Defaulters of Guwahati Municipal Corporation will not be entertained.
15. No person, firm, co-operative society or company will be allowed to participate in the tender process who/which was either convicted by any Court of law at any point of time or blacklisted by the Corporation in connection with any contract or has failed to execute any work entrusted by the Corporation .
16. It would be obligatory on the part of the tenderers to sign the tender documents on all relevant pages and for all component parts thereof.
17. The lessee shall adhere to any reasonable new instructions issued from time to time by the GMC .
18. The violation of any of the terms and conditions shall lead to termination of the lease agreement with the lessee.

Schedule –A

SI No	Location	Approximate length
1	Chandmari flyover, U-turn point All India Radio to Milanpur Bylane	110 meters
2	A K Azad Road, Arya Vidya Pith College Hostel to B Barua Cancer Institute	150 meters
3	G S Road, In front of S B Deora College	50 meters
4	N H 37 Khanapara , Green Wood resort to Ganesh Mandir	Three segments of 100 meters each.
5	In front of Assam Secretary (Civil) Dispur, Ghy-6	120 meters


**Commissioner,
 Guwahati Municipal Corporation,
 Guwahati.**