

**APPLICATION FORM FOR TRADE LICENCE**

To, **The Commissioner,  
Guwahati Municipal Corporation,  
Guwahati.**

Sir,

The undersigned applicant/s beg to state that I/we want to start / already starting the under mentioned trade within the Guwahati Municipal Corporation area .I/we would therefore request you kindly to issue a new/renewal trade licence for the year..... as required under the Provisions of G.M.C Act. Necessary particulars are furnished below for consideration of the trade licence.

1. Name of trade / shop :
2. Full name and add. Of the trade :
3. Father / Husband's name :
4. Present age :
5. For what trade licence is sought for :
6. Location of the trade premises :
  - ( a ) House No.
  - ( b ) Name of the road / Bye lane
  - ( c ) ward No.
7. Boundaries of the trade premises :
  - ( a ) East
  - ( b ) West
  - ( c ) North
  - ( d ) South
8. Full name & add. of house owner :
- 9.(a) Licence No. & date in case of old trade :
- (b) Date of starting in case of new trade :
- 10.(a) Rent of trade premises :
- (b) Approximate rent in case of own house:
11. Particulars of godown and rent if any :
12. For which year the licence is sought for :
13. Annual income :
- 14 Amount of income Tax if paid :
15. Capital investment. :

I / we Sri.....do hereby solemnly affirm and declare that the foregoing statements made in the application form are true to the best of my knowledge and belief. I shall abide by the rules and regulations frame from time to time under the provisions of G. M. C. Act . 1969. I shall not claim ownership or title over the trade premises on the basis of this trade licence I shall also pay to the GMC necessary fees regularly.

Yours faithfully,

Signature of the Applicant/s

**FOR OFFICE USE ONLY**

Granting of licence to ..... for carrying out business of .....for the year..... to.....on payment of licence fee @ of Rs.....PA and fine Rs.....total being Rs.....may be considered.

Trade licence granted/rejected.

Signature of the Licence Officer,  
G.M.C.

Commissioner,  
G.M.C

Receiving the amount of Rs.....as above mentioned  
vide receipt No.....dt.....

Collector,  
G.M.C